

Assembly Meeting  
March 13, 2008  
MCB Auditorium, 3:30 P.M.

The meeting was called to order by Dr. Steve Trana at 3:35 p.m.

Dr. Roy Cabaniss made a motion to approve the assembly minutes for November 27, 2007, and Mr. Bob Ware seconded the motion. All voted in favor and the minutes were approved.

Old Business: None to report

New Business:

Assembly Committee Reports

Academic Appeals – no report

Athletic – no report

Curriculum & Standards – Jean Hendrix reported the following:

The C&S Committee has met six times this semester and has approved twenty-eight proposals thus far. Many other proposals are currently under review and so it looks like the committee will be equally active in April. Although it has been an extremely busy “non-catalog” year for C&S we are actually grateful that academic units have been able to submit so many proposals since this will surely decrease the number of proposals that the Committee will have to consider next year for the new catalog.

Approved proposals are as follows:

1. A set of eleven from the Division of Nursing which help promote articulation, further refine courses in the curriculum, and better define prerequisites for the RN to BSN Advanced Placement Track : Pam Gouner explained the nursing proposals

The Catalog and Handbook listings

NURS 2211 Basic Skills Check Off

NURS 3064 Healthy Aging

NURS 3073 Role Transition

NURS 3333 Health Assessment

NURS 3404 Health Promotion

NURS 4054 Professional Nursing Leadership

NURS 4094 Community Health

NURS 4473 Nursing Research

NURS 4504 Leadership and Management in Professional Nursing  
Bachelor of Science in Nursing (BSN)

2. A modification of the Business Technology Program requirements from the McGehee campus. This proposal upgrades the English and mathematics requirements for this Technical Certificate to meet ADHE requirements.

MATH 0143 (Introduction to Algebra) and ENGL 0133 (Fundamentals of English) are no longer approved. Students now may opt to take BUS 1103 Tech Business Mathematics or MATH 0183 (Intermediate Algebra) or a higher-level mathematics course and likewise may opt to take BUSI 2003 Tech Business English or ENGL 1013 (Composition I) or a higher-level English composition course.

3. Two proposals from Music: the first to DELETE MUS 1012 where the content has now been incorporated into another course; and the other to MODIFY the Music Minor from 22 Hours to 18 Hours by reducing the number of elective hours required and eliminating the requirement for MUS 1012.

4. Four proposals from the Schools of Social & Behavioral Sciences:

a) to MODIFY the time frame for HIST 3573 (Colonial America) based upon the addition of a new course and set "...fifteenth century to the American Revolution" into the description.

b) ADD HIST 3xx3 American South (reflecting the strength of new faculty).

c) ADD HIST 3xx3 American Revolution and Early Republic (reflecting the strength of new faculty).

d) ADD HIST 3xx3 Medieval Age, Renaissance, and Reformation (reflecting the strength of new faculty).

5. Two from Academic Affairs to MODIFY the catalog information concerning immunization requirements for

a) Admission of International Students and b) Admission Requirements page 13.

Students born on or after January 1957 are no longer exempt and must now show proof of immunization against measles, mumps, and rubella.

6. From Academic Affairs a proposal to MODIFY BA IDENTITY REQUIREMENTS so to expand the list of viable upper-division history options in keeping with the spirit of diversity intended.

7. Six proposals from the Division of Computer Information Systems:

a) MODIFY the Core Curriculum to require CIS 2193 (PC Hardware and Software Maintenance) and drop the CIS 1013 (Introduction to Computer-Based Systems) as a requirement for majors. Include CIS 33453 (World Wide Web Programming) as a requirement for majors.

b) MODIFY prerequisites on CIS 2193, CIS 3443, CIS 3423, and CIS 3523 to assist with articulation and new core requirements.

c) ADD CIS 4xx3 (Ethics in Information Technology) which had been offered previously in a seminar format.

8. From the School of Arts and Humanities: ADD Philosophy Minor to broaden student options regarding minors. This new minor will be accomplished with courses and faculty now in place.

Motion to accept C&S report and proposals was accepted by assembly.

Faculty Research – no report

Library – Sandra Campbell reported that they have not officially met this semester; however, they plan to meet during the month of April. In the meantime, they are conducting an extensive review of the periodical collections. She also reported the each academic unit will receive a hard copy list of current subscriptions and an electronic list of the periodical titles relevant to your subject areas.

Student Affairs – Dr. Brown shared a petition from the Math and Physics Club to the assembly. The Math and Physics Club was approved by the assembly by vote.

Teacher Education – Dr. Peggy Doss – reported that the committee met on January 31, 2008 at 12:30 p.m. Reports were made on SPA reports, Institutional Report update and data findings. There were representatives from public schools and UAM SOE candidates. The committee also discussed new technology.

Administrative Reports

Vice Chancellors

Advancement – Dr. Lassiter reported for Ms. Yeiser

College of Technology at Crossett – Linda Rushing – reported that construction is nearing completion. They have received reaccreditation for the nursing program. She also reported that graduation rate is at 58.68%, completion rate is at 64.42% and overall placement of graduates and completers is 91.04%.

College of Technology at McGehee – Bod Ware – reported that enrollment is up. Master Plan is 98% complete and is lacking landscaping. They have received several local scholarships totaling approximately \$3,000. They have a vacancy for an automotive instructor.

Student Affairs – Dr. Clay Brown reported that that bids for cameras for the library were too high, but should receive reasonable bids from another company soon. Library cappuccino machine has arrived and is twice as large as the old one. Java City has been decorated to express an International flavor. International week was a great success, and said thanks for the Who's Who Nominations.

Finance and Administration – Jay Jones reported that the budget process has started. The tuition and fees are being looked at. Salaries and fringe benefits are

60% of overall budget expenditures. Classified salary increases are set at 2% but are still being looked at. It is premature to look at increases until later. He held a meeting on February 28<sup>th</sup> with budget managers. They are going to build the revenue side of the budget first and then plan the expenditures. On March 28<sup>th</sup> the board of trustees will meet in Little Rock to discuss tuition and fees. The Executive Council will meet in April to sure up expenditures. May 12<sup>th</sup> budgets must be completed and be submitted to U of A. Construction projects at the COT's are near completion. Wells and Sorrels are about 54% completed. Indoor practice facility is slowly progressing. Information Technology committee has been working under 5 subcommittees. The committees are making progress.

Provost and Vice Chancellor for Academic Affairs – Mr. David Ray – Everyone is busy. Preparations for the 09-11 catalog should begin.. C&S has been very busy and we should applaud them for their good work. Two new programs are being considered: the Bachelor of Liberal Arts and the Honors Program which may be called the “Centennial Honors Program”. His work on the Legislative Task Force on Remediation, Retention and Graduation Rates continues. He has met 7 times with the task force and 4 times with the subcommittees plus a number of phone conferences. The work is becoming intense to prepare a recommendation to legislature. He has also been named to the Western Interstate Commission for Higher Education. Government wants a better educated Arkansas. Dates to remember: April 7-18 preregistration, Scholars Day April 21, and Happy Spring Break.

Chancellor – Dr. Jack Lassiter – reported that on March 27<sup>th</sup> Congressman Ross will host a Biofuel Seminar on the UAM campus from 1p.m. – 3p.m. Dick Carmichael will give an update on what is happening in the biofuel industry. It is the time of year when activities begin to conflict. May 9<sup>th</sup> at 9:30 p.m. we will have commencement. A few retirees and celebrations will be announced. Advancement Report – the current full time position will be two ½ time positions. Kathy Berry has been hired for one of these ½ time positions. He wanted to thank the 27 UAM employees who have elected to do pay roll deductions. It is too early to discuss budget decisions. Tuitions and fee increase recommendation is being taken to the board. Increased tuition doesn't increase revenue. Cabinet wants to continue to increase scholarships. July 24<sup>th</sup> marks another increase in minimum wage. Requests for Smart Rooms and other equipment is part of the institutional commitment and will be phased in like the computer labs. Good news is that price for smart rooms has decreased significantly. A lot is going on with regards to constructions. BCM will build a new building South of the Agri building. UAM will acquire the current BCM. Christians on Campus will build a new building East of the pond. Missionary Baptist will remodel current facility. Thanks to the Educational Renewal Zone for the many possibilities that it is providing. There is a lot of collaboration between higher education and public schools due to ERZ efforts. Centennial committee is working and needs ideas. A reminder, that as you walk around campus, classrooms, etc., please submit work orders if things need attention. Don't assume that someone else has reported problems.

Announcements

none

Motion to adjourn the meeting by Dr. Cabaniss and seconded by Diane Payne. All voted in favor and meeting was adjourned at 4:30 p.m.