

## UAM ASSEMBLY MINUTES

February 16, 2000

### **Call to Order**

Chair Kate Stewart called the meeting to order at 3:21 p.m.

### **Declaration of Quorum**

Mr. Brezenski announced that we did not meet the standards for an Assembly Quorum today. He announced we needed 65 members in order to vote on any issues.

### **Approval of Minutes**

A motion was made by Dr. Stewart to vote on the amendment of minutes from the first two meetings for the purpose of the Declaration of the Quorum. The motion was seconded by Mr. Brezenski. The vote was unanimously passed.

### **Old Business**

Dr. Stewart reported two clarifications:

- 1) Classroom observations are to be included as part of the evaluations for tenure/promotion peer review. It is up to the Unit Head when the classroom visits are to occur. It is in the faculty handbook for further information.
- 2) Tenure/documentation-an idea for Academic Council to address the scope of how the packets should come in for evaluation. Some standardization needs to be addressed. Any questions or input on how much volume should be included for procedural changes, please forward your input to Dr. Stewart.

## **New Business**

### **Committee Reports**

**Academic Appeals Committee:** Mr. Tom Brezenski reported the statistics for Spring, 2000. 42 total appeals were heard - 57% were denied, 43% were approved. Of the 24 appeals that were denied, 21% were for one semester suspension, 33% were for one-year suspension, and 46% were for three-year suspensions. The appeal's committee will formally draft standard committee operating procedures as mandated by UAM Assembly Constitution Bylaws later this semester. There are three specific topics that will be addressed 1) committee jurisdiction; 2) appeals procedure for test grade and course grade disputes; and 3) committee composition. In addition, Dr. Stewart stated guideline committee procedures are in the appendix section of the faculty handbook.

**Student Services Committee:** Dr. Vanneise Collins, Vice Chancellor for Student Affairs, reported she had a voting issue. Due to the fact the Assembly meeting did not meet the Quorum count, we could not vote on the issue.

**Accreditation Reports:** Mrs. Annette Hall, Chair for Division of Music, reported that the Division of Music has received continued accreditation. The Division of Music has full membership for the next ten years. This is a terrific accomplishment for the Division of Music. Mrs. Hall commended Dr. Parker for his great efforts in the Division of Music. Mrs. Hall reported that the music students received an invitation to go to New York City, New York, to perform at the Carnegie Hall on March 26, 2000, at 2:00 p.m. Chair Hall announced on April 25, 2000, will be a Jazz Coffee in the Green Room at the University Center. Many events are occurring this semester. Please look on the main calender for upcoming events to support the Division of Music.

Dr. Richard Kluender, Acting Interim Dean for School of Forest Resources, reported Forest Resources will have an accreditation visit beginning March 5-8, 2000. The team will comprise four people. The school feels good about the upcoming events. An e-mail will be sent to Unit Heads as a reminder of the visitation. Dean Kluender thanked the Assembly members for their continued support.

## Administration Reports

Dr. Vanneise Collins, Vice Chancellor for Student Affairs, reported on updates and highlights on the campus. There is a master calender to be used to announce events. Dr. Collins stated it is important to use the e-mail to send the dates and events to Mrs. Lisa Causey. In addition, Dr. Collins stated to do the same for scheduling the Conference Rooms A and B in the Library/Technology Center. Dr. Collins stated Dr. Richard will help coordinate the events in the gallery. Dr. Collins stated Chief Qualls will be out for twelve weeks. The Officers will arrange their schedule to help out. In addition, two Officers resigned and the Search Committee is working on replacing the two Officers. Officer Keiser is new to UAM. Dr. Collins reported Jo Beth Johnson retired and Mary Whiting is the Interim Director. Dr. Collins reported the Scholarship process is going well. Dr. Collins stated advertising, innovations, openness, and cooperation have been very successful for recruiting. Finally, Dr. Collins had a town hall meeting with students. Dr. Collins stated students had a proposal for a twenty-four-hour visitation on the weekends. Dr. Collins will make a decision soon. Any recommendations from the faculty about this issue can be e-mailed to Dr. Collins.

Dr. Mark Davis, Vice Chancellor for Finance and Administration, reported that it has been a good year for budgetary purposes. Dr. Davis mentioned that Horsfall has begun construction and should be done by August 2000. A few things still need to be completed at the Library/Technology Center. Bankston Hall will not be renovated for this fall. There will be four new suites in Maxwell this Spring. Dr. Davis also stated enrollment is up to 2,108 students. This is the highest spring enrollment in four years and 445 students in Residence Halls. Dr. Davis concluded the audit is complete and everything turned out great.

Dr. Dennis Travis, Vice Chancellor for Academic Affairs, reported he attended a National Conference on "Changing Universities in the 21<sup>st</sup> Century." Dr. Travis briefly went over all of the disciplines and reported on updates, recognition, and accomplishments. Agriculture -UAM did a degree review and it was approved, the degree programs are in excellent shape; Arts and Humanities - UAM Debate and Forensic teams came in fourth in the International Public Debate Association's 1999-2000 ranking; Writing Center/Lab - Dr. Craig is the new Director for the center, the writing center is for use to all discipline

areas; Business - Dean Medlin resigned as Dean to resume full-time teaching, a national search is being done for a new Dean; CIS - a search for two faculty are needed, enrollment is 188 this Spring; Education - Dr. Richards has been hired for the new Dean position. She will be here on April 3, 2000, Dr. Travis commended Dr. Gleason as Acting Dean, Dr. Lang published an article on Character Education, and Dr. King would like to develop a course on violence; Forest Resources - Dr. Weih has been appointed Director of the new Spatial Information System, need to hire faculty for Spatial Information System, and need to hire a new Dean; General Studies - Dr. Bryant has a lot of students in the program; Math/Science - proposal for a degree in Athletic Training; Music - a music lab is open in the library, new technology program; Nursing - Dr. Mitchell is now the Acting Interim Dean, Dr. Mitchell and Ms. Charlotte Taylor have developed web courses; Social and Behavioral Sciences - Dr. Shea was on television pertaining to history/Civil War, moving ahead to get accredited, need another faculty, enrollment is good; Graduate School - developing admissions' criteria, fifty-one have enrolled in secondary education and fifty-six are enrolled in elementary education, twenty-four students in the Forestry Resources program; Honors Program - will maintain the Honors Program for now, changes will occur this fall in the administration and scholarship process. Dr. Travis stated there are five Compressed Interactive Courses being offered in Crossett and McGhee. Dr. Travis also stated Dr. O'Connor has two courses in Education and will have continuing education courses on how to use the web and teaching with technology. Dr. Travis acknowledged Dr. Bryant on accomplishing a first ever "Enrollment Management Fact Book." It is located in the library/technology center.

Dr. Fred Taylor, Chancellor, reported a budget hearing will take place on February 21-23, 2000, for all Unit Heads.

## **Announcements**

Mr. Chad McGriff, reported on the Weevil Stock Events. Many events are taking place this semester. One planned event will take place every week for the rest of the semester. Mr. McGriff stated he appreciated the faculty, Chancellor Taylor, Dr. Travis and Dr. Collins for their support at the events. Mr. McGriff reported he will be graduating in May and will be having elections in April. Mr. McGriff reported on reorganizing the rosters for the various clubs on campus.

Dr. Robert Moore, reported National Poetry Month will be in April. On March 30, 2000, School of Arts and Humanities will present Arkansas Poetry Festival. Many faculty will be in the festival. Please encourage students to attend.

Dr. Tom Richard, reported Arkansas Art Educator Regional K-12 Exhibition will be held through March 5, 2000. A reception will be from 2:00-3:00 p.m. There will be a first place from each grade that will be able to go on to a state AAE exhibition in Little Rock. There are sculptures in front of the library. It will be through April. Senior Art Exhibitions are in Spencer Gallery through April.

### **Adjournment**

Dr. Stewart reminded everyone to look at the master of the calender for upcoming events to attend. With no further announcements or questions, Dr. Annulis made a motion to adjourn the meeting at 4:45 p.m. Ms. Charlotte Taylor seconded the motion, as there was no further business.

Respectfully submitted,

Heidi A. Pellett

Secretary of the Assembly