

UAM ASSEMBLY MINUTES

April 27, 2000

Call to Order

Chair Kate Stewart called the meeting to order at 3:19 p.m.

Declaration of Quorum

Mr. Brezenski announced that we met the standards for the Assembly Quorum today.

Approval of Minutes

A motion was made by Dr. Matthews for approval of minutes from the February 16, 2000, meeting. The motion was seconded by Charlotte Taylor and approved.

Old Business - No report

New Business

Election of Officers

The first order of business was the election of Assembly Officers for the 2000-2001 school year. Ms. Charlotte Taylor chaired the committee. The nominating committee presented the following nominations: Chairperson: Dr. Kate Stewart, Dr. Tracy Pellet; Vice-Chairperson: Dr. Rick Williams, Dr. Bonnie Glisten; Secretary: Dr. Robert Moore, Dr. John Annulus; Parliamentarian: Mr. Tom Brezenski and nominated by the floor was Dr. Linda Webster. The ballots were distributed and collected. The nominating committee left to count the ballots.

Committee Reports

Dr. Paul Francis is chair of the UAM Assembly Committee on Committees for the 2000-2001 academic year. The Committee on Committees sent a survey to all assembly members to choose their preference of committees. The committees were assigned by the time the Assembly meeting met. Dr. Stewart had a vote to favor the committees. The vote was unanimously passed.

Curriculum and Standards Committee: Dr. Matthews reported she sent a summary by electronic e-mail that was passed by the committee to look over. Dr. Matthews moved to vote to accept the notes as an assembly and Dr. Jones seconded the motion. The vote was unanimously passed.

Student Affairs Committee: Dr. Shannon Fleming, Assistant Vice Chancellor for Student Affairs, reported the committee met on February 15, 2000, to discuss the recognition of two student organizations. The organizations have met the requirements to receive approval from the committee (constitution, five charter members, and an advisor). The two organizations are the UAM Fencing Club and the Gay-Lesbian-Bisexual and Straight Alliance. The stated purpose of the Fencing Club is to promote and teach the art and skill of fencing in the club and competitive setting. The stated purpose for the Gay-Lesbian-Bisexual and Straight Alliance is to promote and support the interests and opinions of the students on matters concerning homosexual, bisexual, and heterosexual ideas and beliefs. Dr. Fleming made the motion to vote to accept the two new organizations. Dr. Terrell seconded. Both organizations unanimously passed.

Teacher Education Committee: Dr. Rhonda Taylor Richards, Dean of School of Education, reported how happy she was to be here at UAM. Dean Richards reported on updates and highlights in the School of Education. 1) the proposed amendment to change the membership of the Teacher Education Committee. It is important to vote on April 28, 2000, electronically. This vote will strengthen the leadership and the ties of the committee with Fall, 2001, NCATE visitation. 2) Teacher Education Committee has met once to review all of the petitions and to discuss in a broader view of teacher preparation and the impact it has on UAM. 3) Revisions have been made for the P-4 Early Childhood and Special Education Degree. 4) Graduation admissions requirements are being strengthened. 5) First Convocation for teacher candidates on May 11, 2000, at 4:00 p.m.

Administration Reports

Dr. Vanneise Collins, Vice Chancellor for Student Affairs, reported Scholars Day was to be held on April 28, 2000. There will be more than 60 graduating seniors registering with their parents that day. Dr. Collins reported that the SGA organization has installed new officers for the 2000-2001 school year. She commended the excellent job the outgoing officers have done. In addition, UAM had their first annual Who's Who Banquet recognition and nominations were taken from the faculty. Finally, Dr. Collins reported everyone has been busy with recruitment and there are a higher number of students from last year. She commented it has been a good year and thanked the members for their continued support.

Dr. Mark Davis, Vice Chancellor for Finance and Administration, reported that Debbie Gasaway is the

new Controller for operations. Dr. Davis reported the budget has been worked on in the last couple of weeks. Dr. Davis discussed the renovations occurring on campus. Horsfall is on track, Maxwell will have ten units completed by May 15th, and by mid July there will be eight more finished. The Harris Hall building is currently in the engineering phase and by fall, the renovation should begin. The Reynolds Foundation was not successful. They are submitting another in May, 2000.

Dr. Dennis Travis, Vice Chancellor for Academic Affairs, reported on the proposal for the promotion and tenure support documents portfolio. Dr. Travis handed out a proposal to all members to look over the new guidelines. Dr. Travis mentioned there is an example of a successful photocopy portfolio (Dr. Stewart's) who was just promoted to full Professor in his office. Dr. Travis made a motion that the candidate should submit a promotion tenure portfolio that is complete, concise, orderly, and neat. The primary Promotion and Tenure Documents Portfolio should normally not be larger than a standard 8 1/2" x 3" binder. He has also recommended that the candidate review a Promotion and Tenure Supporting Documents Portfolio of a UAM colleague who has recently been promoted and/or tenured. Dr. Matthews seconded the motion. Dr. Stewart called to vote and the vote was passed unanimously. Dr. Travis reported that we need to vigorously pursue working on our current issues and problems to unfold a strategic plan. Dr. Travis mentioned we need to revise and update our goals and objectives. In addition, Dr. Travis reported on the need to focus on the general education requirements. He asked the question, "What can we do differently with the skill deficiencies we have at UAM?" Dr. Travis gave a handout to look over on planning and action status for General

Education Requirements. Dr. Travis reported on various programs that are occurring across campus. A handout was given to all members.

Dr. Fred Taylor, Chancellor, reported on the distance learning initiatives. Three faculty members went to a workshop and three more faculty have been nominated to go to Little Rock for more information on CIV. Dr. Taylor announced how proud he was for the following individuals that were promoted: Dr. Linda Webster - Professor, Dr. Kate Stewart - Professor, Dr. Eloise Foshee - Associate Professor, and Dr. Paul Francis -Professor.

Mr. Chad McGriff, Past President of SGA, reported on his appreciation for support as President. Mr. McGriff discussed how popular and successful Weevil Stock had turned out for the school. year. Dr. Moore asked Mr. McGriff a question concerning the daycare facility. Mr. McGriff responded by saying 175 votes were turned in that wanted the facility. Dr. Taylor reported that Drew Memorial Hospital has taken the initiative to build a facility on their land. The cost for parents to have their children go there would be \$65.00 a week. UAM and Drew Memorial Hospital would be the primary partners.

Election of Results for 2000-2001 School Year

The results are as follows:

Chairperson - Dr. Kate Stewart

Vice Chairperson - Dr. Bonnie Gleason

Secretary - Dr. Robert Moore

Parliamentarian - Mr. Tom Brezenski

Announcements

1. Dr. Stewart announced that Alpha Chi held their annual banquet on April 14, 2000. Congratulations to Mrs. Linda Chapman as "Teacher of the Year" award and Dr. Stephen Duffy as "Rookie of the Year" award.
2. Dr. Terrell announced that Relay for Life will be on April 28, 2000 at 6:00 p.m.
3. Dr. Davis reported Preregistration was low this year but enrollment has gone up. Registration is May 30, 2000.
4. Dr. Marshall announced the upcoming events for Rough and Ready Days Festival at the City Park on May12-13, 2000.

Adjournment

With no further announcements or questions, Dr. Matthews made a motion to adjourn the meeting at 4:03 p.m. Dr. Moore seconded the motion, as there was no further business.

Respectfully submitted,

Heidi A. Pellett

Secretary of the Assembly