

Minutes of the Assembly Officers' Meeting

September 18, 2003, 3:30 p.m.

Dr. Taylor's office

Present: Dr. Taylor, Dr. Travis, Dr. Webster, Dr. Trana, Dr. Clubb, Dr. Efirid

Chancellor Taylor checked the calendar to make sure that any items that needed to be added to the agenda would have a five day circulation period prior to the Assembly meeting.

Dr. Linda Webster, Assembly chair, distributed the agenda for the Assembly meeting.

Dr. Webster reported that Committee Operating Procedure Revisions/Reports would be part of the old business discussed at the first Assembly meeting. Dr. Webster relayed that she has received completed operating procedures from two committee.

The academic calendar is another item of old business. Dr. Webster asked Chancellor Taylor when the academic calendar would be discussed and Dr. Taylor responded that the academic calendar had already been approved.

Dr. Webster also inquired about Professional Development Week. Dr. Webster queried if Professional Development Week started before the faculty contracts' starting dates. Chancellor Taylor explained that faculty contracts began on the first day of Professional Development Week.

Among the items of new business were rolling registration and concurrent enrollment. All agreed that these items needed to be discussed and defined in the Assembly meeting.

Dr. Webster asked about Assembly membership from the Colleges of Technology. Chancellor Taylor responded that the Colleges of Technology did not need representatives on the UAM Assembly. He claimed that the Colleges of Technology needed their own governance. Chancellor Taylor added that the Colleges of Technology share UAM's admission policies, financial aid, and enrollment figures but they do not share UAM's monies.

Dr. Webster discussed the need for technology support for the 'Smart Classroom' in the MCB. Dr. Travis assured Dr. Webster that he would check into this matter. Dr. Travis added that he is currently forming a distance education committee and is asking all departments to nominate one 'tekkie' within their division. Dr. Travis also claimed that another position is IT is badly needed.

Dr. Webster asked about a budget for the Assembly officers. Dr. Taylor assured her that it is in the

campus budget.

Dr. Webster asked about the tuition differential. Dr. Taylor explained that UAM is in a territorial battle with SEARK Community College and that is the reason that UAM offers competitive courses at a cheaper tuition.

Dr. Travis explained that he would make an NCA report. This report includes a strategic plan.

Dr. Taylor brought up the concern that the last day for students to finalize their bills is causing problems in registration. He posed the question: Can the drop date and the re-enrollment date be the same? He plans to bring this before the Assembly.

The graduation dates of UAM and Monticello High School are again the same in May 2004. Dr. Taylor posed several alternatives: Change UAM graduation date from Friday to Saturday, change UAM graduation from Friday to Thursday, or change UAM graduation time to 5:00 p.m. on Friday. The pros and cons of each alternative were discussed.

Dr. Taylor reported on the chancellor search. He claimed that a search at this point would be premature. He advised that Dr. Sugg would appoint a committee to accept nominations and interview prospective chancellors.

Dr. Taylor also stated that the College Skills curriculum is to be reviewed and will soon be revamped. A proposed course will be presented to the faculty after this process.

The meeting adjourned at approximately 4:45 p.m.

Respectfully submitted,

Carole Efirid

Secretary, UAM Assembly