

Academic Council Meeting
September 28, 2011
Library Conference Room A

Present: Mr. David Ray, Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Louis James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Pam Gouner, Mr. Bob Ware, Reporter: Rita Hyatt.

The minutes of the September 14 meeting were approved.

The Council discussed retention ideas.

- Social & Behavioral Sciences has developed a Retention Committee.
- Math & Sciences has developed help sessions for students and the tutor center is open every day.
- McGehee campus has asked each student to complete a survey to determine if students were pleased with the education they received at COT-McGehee.

Mr. Ray continued the discussion on Act 747. Mr. Ray discussed the intent of Act 747: 1) All new degree shall require no more than 120 hours and 2) All current baccalaureate degrees will require no more than 120 hours. Any baccalaureate degree over 120 hours will have to submit a justification to the Board of Trustees and the Coordinating Board.

The Council discussed student residency requirements. The current policy states that to earn a baccalaureate degree, students must have earned at least 30 semester hours in residence at the UAM, 24 of which must be taken after attaining senior class standing, and a portion of which must be in the major and/or minor field. To earn an associate degree, at least 15 semester credit hours of the degree requirements must be fulfilled by credit earned from the University of Arkansas at Monticello. The Council voted to let the current policy stand.

Mr. Ray stated that the Clery Act requires that the Annual Security and Fire Safety Report be provided to all prospective students and employees. This report has been included on the University website and a statement about the UAM Annual Security and Fire Safety Report with a link to website has been added to the application for employment. All candidates interviewed for a position at UAM must sign an acknowledgement form that must be sent to Ms. Melodie Colwell in the Finance and Administration Office.

Mr. Ray stated that the Emergency Alert System test was a success.

Dr. Eubanks discussed the BA/BS Identity Requirements. She asked the Deans to see if BA/BS Identity Requirements could be built into degree program rather than a separate item.

Mr. Ray discussed the use of Green Cards for students attempting to get back in classes; some students are getting into classes they never attended. It is the Dean's responsibility to review cards for errors. The Council discussed if a cutoff date should be set for the use of Green Cards.

Mr. Ray reminded the Deans that all faculty should be taking attendance in every class.

Dr. Bryant stated that the second draft of the Spring 2012 class schedule should be out on Friday.

Ms. Sandra Campbell told the Council that the copy system for the Library is out dated and they are looking at a new copy system.

The Council discussed C & S proposals from Education, UAM College of Technology—Crossett & McGehee, Academic Affairs, and UAM College of Technology—Crossett. The Council agreed to waive the 10-day review on all proposals. There were some minor changes to proposals from Education and Academic Affairs. The Council approved all proposals.

Mr. Ray reminded the Council of deadlines for the following items:

- Spring 2012 Textbook Forms are due October 21
- SURF Grant are due November 1
- Program Review reports are due October 15
- Early Retirement requests are due by November 1
- Annual Evaluation Deadlines
- Promotion and Tenure Deadlines

The meeting adjourned at 5:00 p.m.

The next Academic Council meeting will be Wednesday, October 12, 2011 in Library Conf. Room A.