

**Academic Council Meeting**  
**October 27, 2010**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Ms. Rhonda Parris; Ms. Helen Guenter; Dr. Tom Springer; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pam Gouner; Mr. Bob Ware; Ms. Linda Rushing; Guest: Mr. Bryan Fendley; Reporter: Rita Hyatt.

The October 20, 2010 minutes were approved.

Mr. Bryan Fendley presented a power point presentation on the use of technology on campus.

The Council discussed retention ideas.

- The College of Technology at Crossett is submitting mid-term grades for every student.
- Social and Behavioral Sciences has started an academic success program.
- Arts and Humanities has developed a Red Balloon Committee.

Mr. Ray reminded the Council of pre-registration November 5-19 and the importance that all faculty be in his/her office on these dates to advise students.

Dr. Debbie Bryant talked about on-line registration and the degree audit. She stated that the default criteria for on-line registration for an undergraduate student is a GPA of 2.50 or better, 60 hours of coursework, and in good academic standing. All graduate students must meet the default criteria. Deans and advisors can request to remove students from on-line registration.

Mr. Ray encouraged Unit Heads to send a recruitment letter to every prospective student requesting interest and information. Brochures and other information about UAM programs should be included with the letter when appropriate.

Mr. Ray reminded the Council that student evaluations of teaching should be done on CIV, on-line, and face-to-face classes. Mr. Ray stated that the faculty should not give evaluations to their own classes and that faculty should not see evaluations until the next semester.

Mr. Ray stated that no activities including meetings, social events, and fund-raising activities will be scheduled in the 24-hour period prior to the start of the official final exam period.

The Council discussed C & S proposals from Nursing, Social and Behavioral Sciences, and Business. The Council agreed to waive the 10-day review on all proposals and all proposals were approved. Ms. Linda Rushing provided the Council with an outline of proposals from the Colleges of Technology at Crossett and McGehee to be discussed at the next meeting.

Mr. Ray reminded the Council of the following deadlines:

Textbook Adoption Forms for Spring 2011 were due October 22

Student Undergraduate Research Fellowship (SURF) deadline November 1, 2010

Annual Evaluation Deadlines

Promotion and Tenure Deadlines --- December 1, 2010

Early Retirement for Tenured Faculty ---- October 30, 2010

The next Academic Council meeting will be November 16.

The Council adjourned at 4:15 p.m.