

Academic Council Meeting
November 30, 2005
2:00 p.m.
Library Conference Room B

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Dr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Kelly Bryant; Dr. Jim Roiger; Dr. Larry Eustace; Ms. Sandra Campbell; Reporter: Ms. Catherine Karnes.

The Council approved the October 26, 2005 minutes.

Mr. Ray reminded the Council to send their prioritized list of items needed for their unit. The lists will be forwarded to Ms. Linda Yeiser, Vice Chancellor of Advancement. Ms. Yeiser will refer to the needs of individual units when talking with donors. Ms. Yeiser will speak to the Council at the next meeting on December 14th.

The Council was reminded of the annual evaluation timetables.

Mr. Spencer gave a general report on the progress being made by the Ad Hoc Committee on Annual Evaluation. Mr. Spencer reported that the committee found the present annual evaluation process basically sound, but they do have some suggestions to make the evaluation more clear and more objective. A full report from the Ad Hoc Committee on Annual Evaluations will be given at the Assembly Meeting on December 7th.

The Council was reminded of the Promotion and Tenure Schedule. The Council discussed criteria for Promotion and Tenure (P & T). Mr. Ray advised each unit to review, update or develop if necessary, P & T criteria specific to each rank. School or Division's guidelines for promotion and tenure must follow the university P & T guidelines found in the Faculty Handbook.

Dr. Eustace provided the Council with two C & S proposals for review. Mr. Spencer reported that the C & S Committee had approved most proposals and would be presenting their report to the Assembly on December 7th.

Dr. Eubanks reported on the progress being made by the CASAA Committee. Dr. Eubanks also informed the Council on the development of the Assessment webpage. The Assessment webpage includes links to the Assessment Handbook; Assessment Reports; Assessment articles; Assessment websites; CAAP Exam information; CAAP results and CASAA minutes. The Assessment website link is located on the Academic Affairs webpage. Dr. Eubanks gave credit to Ms. Samantha Bunting, a CIS intern, for her help in developing the Assessment website.

The Council was provided with an enrollment comparison report for Fall 2001-2005.

The Council discussed at length the need for the development of some type of program(s); courses; seminar or method to provide information and skills for incoming freshmen that would promote the success of college freshmen. The Council chose an Ad Hoc Committee to recommend a program for consideration. The members include:

Dr. Kelly Bryant
Mr. Mark Spencer
Dr. Peggy Doss
Dr. Lou James
Dr. Ranelle Eubanks

Mr. Ray informed the Council that items developed for use in complying with Act 1014 (Eight Semester Rule) had been forwarded to legal council for their review.

Mr. Ray informed the Council that the University homepage would be getting a new look, which would include using a consistent heading on all UAM pages.

Mr. Ray reminded Council members to keep their offices and building secure due to the increase in thief at this time of year.

Mr. Ray requested Council members submit agenda items for the December 14th meeting to Ms. Karnes.

Mr. Ray reminded the Academic Council to vote on the bond issues and to encourage others to do so as well.

The Council adjourned at 4:20 p.m.