How Do Complete UAM Dynamic Forms

Dynamic Forms are located on different web page all over the UAM website as URL links for users to easily fill out digital forms. You can also fill out forms through your myUAM portal.

🛪 / ACADEMICS	ACADEMIC F	FORMS
ARTS AND HUMANITIES	~	8-Semester Course Agreement
BUSINESS	~	Academic Appeal Form
COMPUTER INFORMATION Systems	*	Application for Exception to Accept Transfer 'D' Credit
EDUCATION	~	Change of Major Form
FORESTRY, AGRICULTURE & Natural resources	•	Drop Form
GENERAL STUDIES	•	Request to Participate in Commencement Ceremony for Students Not Graduating
MATH AND NATURAL SCIENCES	•	Recommendation to Exceed Maximum Semester/Session Hours
MUSIC	•	Recommendation for Course Equivalencies, Waivers, or Substitutions
NURSING	~	Withdrawal Form
SOCIAL AND BEHAVIORAL	~	

Step 1: Open Google Chrome and go to <u>www.uamont.edu</u>. On the UAM website, click on the myUAM portal link. Once you have entered your UAM E-Mail address, UAM password, and verified your identity with your Multifactor Authentication you will see a list of applications you have access to.



Step 2: Click on the UAM Forms application to access Dynamic Forms. If you do not see the UAM Forms app, contact IT at 870-460-1036.



Step 3: You are now inside the Dynamic Forms portal. The Portal Page includes the following:

- Assigned forms-forms that belong individually to the user signing in
- Pending Action forms-forms that the user has in draft status or in a pending status (awaiting their signature or another person's signature)
- Forms history-forms the user has completed already.
- Other forms-forms that are generally used and available for users to fill out if needed.

A			My Forms 👻	
UAM Forms				
Assigned To Me 👩	Search assigned forms	Other Forms 30	Search other forms	٩
No assigned forms.		Academic Affairs		٥
H 4 0 > H	No items to display	Registrar's Office		٥
Pending Action 🜒		Student Programs		٥
No pending forms.		Student Engagement		٥
	View Forms History	Library		٥
		University Reservations		٥
		University Police		٥
		Testing and Career Services		٥
		Office of Admissions		٥
		Human Resources		٥

Step 4: Find the Department you need and click on the drop-down menu to view the forms for that area. Click on the Fill Out Form button to begin completing the form. NOTE: If at any point you get lost, click on the tiny home icon to go back to the portal home page

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UAM Forms			
Assigned To Me 👩	Search assigned forms	Other Forms 30	Search other forms Q
No assigned forms.		Academic Affairs	٥
M 4 0 > M	No items to display	8-semester Degree Completion Program Acceptance or Waiver	Fill out form
		Change of Major Form	Fill out form
Pending Action 💿		Drop Form	Fill out form
No pending forms.		Graduate Studies Appeal of Academic Policy	Fill out form
View Forms History		Professional Licensure Disclosure Form	Fill out form
		Recommendation to Exceed Maximum Semester/Session Hours	Fill out form
		Request to Participate in Commencement Ceremony for Students Not Graduating	Fill out form
		Undergraduate Appeal Form	Fill out form
		Withdrawal Form	Fill out form
		Registrar's Office	٥
		Student Programs	٥
		Student Engagement	٥



Step 4: Proceed to fill out the form. NOTE: Make sure you fill out all required fields and sign it

		Timer 1) tride 40 minutes • = required field
<i>I</i> A	Drop Form	Some content may be updated based on selection
Dropping a class can affect your you drop a class by completing	Financial Ald, Scholarships, Satisfactory Academic Progress and/or student balance. Be informed before the following steps.	
1. Meet with your Academic A 2. Meet with a Financial Aid A 3. Student-athletes meet w 4. International students no 5. Residential students no 6. There is a \$10.00 administ	denor denor the Companies DRoof, many way you how the companies of the required number of hours to live on campus. Tambe for the drog they a case.	
 7. You are not guaranteed a 1 have read and understand 	rerund of your fution and rees. Read the <u>refund_costry</u> before dropping a class.	
ave Progress Submit Form		
_		* = requirec Some content may be updated based on sele
M	Drop Form	
-1 - 1-	This form should not be used to dro	p ALL classes.
Student Name:	Student ID Number.	
Term *	✓ Year:*	
Class # Sec#	Course Course Title 1 1 1 2 1 1 3 1 1	
Current credit hours en	rolled:	
After drop, credit hours	enrolled: *	
Are you an athlete? * O Yes O No		
Are you an international student?		
O Yes		
Enter your advisor email	address *	
l understand that I v processed).	vill be assessed a \$10.00 fee for each visit to drop a class (to be paid at the	Cashier's Office after the drop is
(click to sign)		
Student Signature	Date	
Previous Save Pr	ogress Next	

Step 5: You can see based on your selections; the form must route for approval. Click SUBMIT FORM.

Date					
Date					
unseling 🗔	R2T4	Other			
	4				
	11.				
Date					
4					
	Date	Date	Date Other	Date	DateOther

Step 6: You have now successfully submitted the form. It is strongly encouraged to view the PDF version of your form and save it and/or print it for your own records

Thank you for completing your portion of the External UAM Room Reservation Request form.
If you need a copy of this form, please view and print or save this form now. This form contains confidential fields which you may not be able to view once it has been processed.

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Welcome To Acrobat × Sign in to your Adobe account to use PDF tools online. Files you work with online are saved to	₽. ₽.	External UAM Room Reservation Request	
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		In these where the additional for a conversion in the second events of t	
EDIT		Do you need information Technology services? Type	
🔛 Reorder pages		Select the following items that you will need:	
2. Rotate pages		F ComputerLaptop F HDM cable connection F Guest W-Fi F ProjectartScreen	
C: Delete pages		designated username and password to access this network. "	
Ch com opr		" Users will use the UAMWIN-Guest account on their device to access the Wi-P?"	
CX ster a MDF		your laptophrobile device/habiest and reconnect to that specific network. Your device resembers each Wi-Fi network that you joined on that device, and it automatically joins that network again whenever it's in namps to you will need to ne-celer	
SIGN		the login credentials to re-pain the connection. " " "one quant account is pool for 100 daylogs "	
// Ritté Sign □		"your login credentials will be added to this form when created by IT"	
2. Parameter simulation		I acknowledge that I have read the information about the UAM Guest Wi-FL Pacent V	
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MORE			
Compress a PDF		I acknowledge by selecting "res", UAM IT is not responsible for any loss/damage to the user's personal property as a result of the use.	
Combine files		mbuse, or failure of any opupment used by the user, or by any of its guests, even though such equipment is familabed, rented or isamed to the user's ULMA IT. Traceast C	

Back in your Dynamic Forms portal, You may click on My Forms to access a drop-down menu. From there you can click on Pending/Draft Forms or Forms History. *Pending Action forms-forms that the user has in draft status or in a pending status (awaiting their signature or another person's signature). Forms history-forms the user has completed already.* You may also check the status of your form under the Pending Actions area.

#			My Forms 👻 🔒
We use cookies on our website to give you the most relevant experience by remembering your prefer	rences and repeat visits. By clicking "Accept	", you consent to the use of ALL the cookles. Learn More.	UAM Forms Accept
UAM Forms			 Forms History
Assigned To Me 💿	Search assigned forms	Other Forms 🕢	Search other forms Q
No assigned forms.		Registrar's Office	٥
H 4 0 H	No items to display	University Police	٥
Pending Action 1		Testing and Career Services	٥
UAM Room Reservation Request-External Petrone University Reservations You signed the form on 3/3/2023 1:54:55 PM but other signatures are pending.	Actions -		
View Forms History			

Under Pending/Draft Forms, this is where the user can see what is in draft status or in a pending status (awaiting their signature or another person's signature)

You can also access the Manage Co-Signers option under the Pending Action area to see more details related to where the form is at in the routing process.

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All Fields & Participants Search For				l
ling / Draft Forms			ľ	
Name Status Description Date PDF	HTML	Act	ction	ion
A Room Reservation Request-External Pending Sarted By: Signature Request Date 30/2003 1/26/45 PM	0	Acti	tion •	n •
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Opnamic Forms - Manage signatures Dynamic Forms - a Net Ge A https://uamont.dynamidforms.com/Cosigners/Man We use cookies on our website to give you the most rela- clicking "Accept", you consent to the use of ALL the cookies of ALL the cookies of ALL the	n Web Solutions product — Mozilla Firefox Private age?form = 5e407605-3c64-48d3-9dfc-df63 evant experience by remembering your p kies. Learn More.	Browsing 32a95809b preferences and re	- ច × ជ្ខ ខ =	<	🔹 🖉
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Close Window	NO	123436 PM	Addens	~	No You can select Resend Notification from the Actions Drop-Down menu Click Close Window when finished

Under Forms History the user has completed already, and details related to when the form was submitted.

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Search [2] All Fields & Participants Search For								
Form Name	Status	Form Started By	4		E-Signed Date	PDF	HTML	Audits
UAM Room Reservation Request-External	Multi-Pending				3/1/2023 2:14:51 PM	0	0	0
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Contact Us: Information Technology Student Success Center 207 358 University Drive P.O. Box 3626 Monticello, AR 71656 Phone: 870-460-1036 Fax: 870-460-1920

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