



Department of Social Work
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**UNIVERSITY OF ARKANSAS AT MONTICELLO
DEPARTMENT OF SOCIAL WORK**

Agency Field Practicum Placement Application

I. Agency Information

Name of Organization: _____		
Main Office Address: _____		
Street Address: _____		

City	State	Zip Code
Main Phone #: _____		
Agency Contact for Social Work Department: _____		

II. Agency Description

Please provide a brief (1 paragraph) description of your agency's program(s) and services, including the target population served.

Please list and describe specific programs and sites below:

Program Name: _____
Address: _____
Designated Field Instructor: _____ Degree/ License: _____
E-mail address: _____ Phone: _____
Brief description of program: _____

Please list any additional programs on this page. If there is only one program in which students may be placed, then please skip this section and go to page 3.

Program Name: _____

Address: _____

Designated Field Instructor: _____ Degree/ License: _____

E-mail address: _____ Phone: _____

Brief description of program: _____

Program Name: _____

Address: _____

Designated Field Instructor: _____ Degree/ License: _____

E-mail address: _____ Phone: _____

Brief description of program: _____

Program Name: _____

Address: _____

Designated Field Instructor: _____ Degree/ License: _____

E-mail address: _____ Phone: _____

Brief description of program: _____

III. Placement Activities:

Please check any of the following activities which are available for student interns in your agency:

Activities	SWK Internship I	SWK Internship II
1.) Intakes		
2.) Individual client work		
3.) Group work		
4.) Family work		
5.) Community meeting or activities		
6.) Staff development or training		
7.) Other kinds of activities (specify)		

Field Practicum I: The student will acquire a total of 240 hours; supervisors are required to have at least a BSW or related degree.

Field Practicum II: The student will acquire a total of 240 hours; supervisors are required to have at least a BSW or related degree.

IV. Please elaborate on the specific learning opportunities a student might be expected to encounter: _____

V. Agency Requirements

A. How many students can your agency effectively supervise?

B. Are there travel requirements? _____ Yes _____ No

Will your agency reimburse the student for mileage? _____ Yes _____ No

C. Can you accommodate students with special needs (physical handicaps or limitations) please explain _____

Other Agency Information:

A. Please describe any agency limitations that a student should be aware of (staff turnover, limited space, etc.): _____

B. Describe the key features of your agency which would facilitate a successful placement (extended hours, student offices, etc.): _____

C. Does your agency offer a stipend as a part of the placement? Please describe the amount and the requirements: _____

D. Other helpful information: _____

Signed

Signed

Title

Title

Date

Date