

Annual Academic Assessment Report Rubric Office of Academic Affairs

Unit:

Reviewer:

Academic Year: 2021 - 2022 Overall Rating of Report:

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Unit Vision, Mission and	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
Strategic Plan (Some units	section exceeds	has clear and well-	required criteria is	required criteria is	section
may not have a separate vision	the requirements.	developed details and	present but more	present and much	does not
and mission.)		explanation.	detail and	more detail and	apply to
Unit Vision, Mission			development is	development are	the Unit.
and Strategic Plan is			needed.	needed.	
provided.					
\Box Assessment of Key		General Comments:	What is missing?	What is missing?	
Performance					
Indicators is evident.					
\Box A narrative is present					
that indicates a link					
between the unit					
SLOs and the					
university and unit					
Vision, Mission, and					
Strategic Plan.					
\Box Unit's program and					
university assessment					
explained, presented,					
and analyzed.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Public/Stakeholder/StudentNotification of SLOs□SLOs are distributed	Explain how this section exceeds the requirements.	Meets Criteria and has clear and well- developed details and	Some of the required criteria is present but more	Little to none of the required criteria is present and much	This section does not
by multiple methods and target all required audiences.		explanation.	detail and development is needed.	more detail and development are needed.	apply to the Unit.
audiences.		General Comments:	<u>What is missing?</u>	<u>What is missing?</u>	

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Enrollment	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
□ Undergraduate	section exceeds	has clear and well-	required criteria is	required criteria is	section
enrollment numbers	the requirements.	developed details and	present but more	present and much	does not
are present for the last		explanation.	detail and	more detail and	apply to
three years including			development is	development are	the Unit.
a 3-year total/average			needed.	needed.	
and a 10-year					
total/average.		General Comments:	What is missing?	What is missing?	
□ Graduate enrollment					
numbers (if required)					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
are present for the last					
three years including					
a 3-year total/average					
and a 10-year					
total/average.					
\Box All data provided is					
broken down by					
student classification.					
\Box Strengths,					
Weaknesses,					
Opportunities for					
Growth, and Threats					
to Effectiveness are					
listed for the data.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Progression/Retention Data(This section may include dataspecific to the unit's needs.)□ Each program is	Explain how this section exceeds the requirements.	Meets Criteria and has clear and well- developed details and explanation.	Some of the required criteria is present but more detail and	Little to none of the required criteria is present and much more detail and	This section does not apply to
 broken down separately. Number/percentage of students completing the program for the last 2-3 years. 		General Comments:	development is needed. What is missing?	development are needed. What is missing?	the Unit.
□ Strengths, Weaknesses,					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Opportunities for					
Growth, and Threats					
to Effectiveness are					
listed for the data.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Gateway Course Success	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
(Applies only to units teaching	section exceeds	has clear and well-	required criteria is	required criteria is	section
Gateway Courses)	the requirements.	developed details and	present but more	present and much	does not
□ Data showing passing/failure rates (for each gateway course) for the last		explanation. General Comments:	detail and development is needed. What is missing?	more detail and development are needed. What is missing?	apply to the Unit.
three years as well as a 3-year trend is present.		General Comments.	what is missing:	what is missing.	
\Box Strengths,					
Weaknesses,					
Opportunities for					
Growth, and Threats					
to Effectiveness are					
listed for the data.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Completion	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
(Graduation/Program	section exceeds	has clear and well-	required criteria is	required criteria is	section
Viability)	the requirements.		present but more	present and much	does not

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
\Box A summary of the		developed details and	detail and	more detail and	apply to
data related to		explanation.	development is	development are	the Unit.
Progression/Retention/			needed.	needed.	
Program Viability is					
present.			What is missing?	What is missing?	
\Box An analysis for the		General Comments:			
data is present.					
\Box Future plans to					
promote or maintain					
program viability is					
present.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Faculty	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
□ Data including faculty	section exceeds	has clear and well-	required criteria is	required criteria is	section
name, rank, highest	the requirements.	developed details and	present but more	present and much	does not
degree, teaching load		explanation.	detail and	more detail and	apply to
and other assignments			development is	development are	the Unit.
is present.			needed.	needed.	
\Box Significant changes in					
faculty are explained.		General Comments:	What is missing?	<u>What is missing?</u>	
□ SSCH Data is present.					
\Box Significant changes in					
SSCH production are					
explained detailing					
specific impacts.					

Rating:	Exemplary (3)	Accomplished (2)	Emerging (1)	Beginning (0)	N/A
Unit Agreements, MOUs,	Explain how this	Meets Criteria and	Some of the	Little to none of the	This
MOAs, Partnerships	section exceeds	has clear and well-	required criteria is	required criteria is	section
□ Unit Agreements are	the requirements.	developed details and	present but more	present and much	does not
listed.		explanation.	detail and	more detail and	apply to
□ Faculty scholarly			development is	development are	the Unit.
activity, service			needed.	needed.	
projects, and grant		~ . ~			
awards is included.		General Comments:	<u>What is missing?</u>	What is missing?	
\Box Significant changes in					
the unit, in					
programs/degrees, are					
explained.					
□ Program/curricular					
changes are explained.					
\Box Initiatives to enhance					
teaching/learning and					
student engagement					
are included.					

Comments on any additional Unit Data provided:

General Comments on the Report:

Revised by Academic Affairs 02/09/2022