

External Facility Rentals

For more information, please contact macklinjl@uamont.edu

A NON-REFUNDABLE RESERVATION FEE OF \$100 IS REQUIRED TO CONFIRM ALL EXTERNAL RENTALS

Small Capacity

Fred J. Taylor Library & Technology Center, Conference Room A (45 guests maximum)
John F. Gibson University Center (UC) Caucus Room (50 guests maximum)
\$50 Half Day (four hours or less) \$75 Full Day (more than four hours)

Medium Capacity

Fine Arts Center (FAC) Spencer Gallery ONLY (75 guests maximum)
John F. Gibson University Center (UC) Capitol Room (100 guests maximum)
\$75 Half Day (four hours or less) \$100 Full Day (more than four hours)

Large Capacity

Fine Arts Center (FAC) Auditorium ONLY (450 guests maximum)
John F. Gibson University Center (UC) Green Room (250 guests maximum)
\$100 Half Day (four hours or more) \$125 Full Day (more than four hours)

External Facility Rentals

For more information, please contact macklinjl@uamont.edu

Additional Options

Fine Arts Center (FAC) Auditorium AND Spencer Gallery
(450 guests maximum)

\$100 Half Day (four hours or more)

\$125 Full Day (more than four hours)

John F. Gibson University Center (UC) House Room *
(20 guests maximum, typically used for catering)

\$25 (four hours minimum, eight hours maximum)

***ONLY AVAILABLE AS ADD ON SPACE TO EXISTING RENTAL**

Please Note:

Fees include standard room setup, custodial and technological needs

Extensive requests or changes may incur additional fees

Multi-day events require a custom quote

Events transpiring after regular business hours require additional security

All external requests are subject to approval and availability, respectively