



UACCB-to-UAM
Start Here/Finish Here Degree
AY2026–27 Student Guide



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INTRODUCTION

UACCB-TO-UAM STUDENT GUIDE

This guide is for students who are pursuing the Start Here/Finish Here degree, UACCB Associate degree to UAM Bachelor's degree, *and* who are enrolled in UAM courses at UACCB.

UAM STUDENT HANDBOOKS

As a student enrolled in UAM courses at UACCB, you are subject to the content of the [UAM Student Handbook](#). References to specific UAM handbook sections are included in this guide, but you are responsible for becoming familiar with all its content. You should pay close attention to the section of the UAM Student Handbook that addresses conduct.

IMPORTANT CONTACTS

UACCB and UAM contacts for each area included in this guide are listed [Important Contacts](#).

UACCB-TO-UAM ONBOARDING TIMELINE FOR FALL

April

- UACCB-to-UAM Informational Meeting for students
- Students apply to UAM
- Students register for courses after being accepted
- Appropriate UACCB and UAM administrators provide lists of admitted partnership students to applicable parties

May

- Students receive official UACCB transcript (post-graduation)
- Students send official UACCB transcript to UAM Admissions office ASAP
 - Students identified as participating in the UACCB + UAM partnership can also agree to have UACCB Records send final transcripts on their behalf to UAM
- Students check status of financial aid at UAM

May/June/July

- Students purchase UAM textbooks through UAM's online bookstore

August

- Classes start!

ACADEMICS

ACADEMIC CALENDAR

It is the responsibility of the student to be aware and knowledgeable concerning both the UACCB Academic Calendar and the UAM Academic Calendar. The start and end dates for each semester may not be consistent between the two campuses.

- [UACCB Academic Calendar](#)
- [UAM Academic Calendar](#)

ACADEMIC MISCONDUCT

Cheating, which includes plagiarism, is a serious academic violation and involves a student obtaining a test, essay, research paper, presentation, project, quiz, or other course assignment or requirement with the intention of presenting it to the course instructor as one's own work. Plagiarism is any instance in which a student uses the words and/or the ideas of another without proper documentation of the source for those words and/or ideas.

REFERENCE: [UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, ACADEMIC CONDUCT CODE VIOLATION](#)

ADVISING

Academic advising questions should be directed to the UACCB Navigator, or the appropriate UACCB/UAM dean or program advisor. Contact information can be found on the [Information Contact](#) page.

DISABILITY SERVICES

Students with identified disabilities are eligible for Student Special Services accommodations to ensure accessibility and usability of all programs. Documentation must be provided before services can be determined. Please refer to the [Contact Information](#) page or the links below.

- [UACCB Disability Services and Accommodations for Students](#)
- [UAM Student Special Services](#)

DROPPING A CLASS

Before dropping a class, you are encouraged to visit with the appropriate dean. Please refer to the [Contact Information](#) page or the link below.

You may drop classes as follows:

- Submit a “[Drop Form](#)” located under “Important Forms” on the UAM Registrar’s Office webpage. A \$10 add/drop fee is charged for each form processed. Failure to properly drop a course may result in a grade of F, which will be calculated in the UAM GPA.”

GRADE APPEAL

If you question the fairness or accuracy of a grade, there is recourse through a student grade appeal structure. Disagreements shall be heard that allege the instructor’s policy was not applied consistently to all students, differed substantially from the announced policy, or that a policy was not announced. All grievances concerning course grades must be filed within 120 days of the end of the term in which the grade that is being appealed was assigned.

REFERENCE: [UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, APPEALS OF COURSE GRADE](#)

REGISTRATION

You will receive information from the appropriate dean regarding registering for your fall, spring, and/or summer classes.

STUDENT COMPLAINTS

UAM requires that you first make every effort to informally resolve a complaint or concern before proceeding with the formal complaint process. You should follow the steps below.

- Informal – Undergraduate students who wish to seek further review of an academic action by the University or a University employee (in an official capacity) that the student contends was in violation of written academic policies, or constitutes unfair or unequal application of such policies, should first seek to resolve such concerns through informal discussions. In particular, grievances regarding academic matters should generally begin with informal discussions with the student's instructor or with the faculty member supervising a course. If such informal discussions do not reach a satisfactory resolution, then the student may pursue a grievance following the steps in this policy.
- Formal – If the efforts to resolve the concern informally are not successful, a written grievance shall be submitted to the academic unit chair, director, academic dean or assistant vice chancellor (for a technical campus) within 30 days of the incident or problem. If the concern relates to the chair, then the written grievance may be submitted to the dean who may appoint an alternate official to consider the grievance. If the concern relates to the dean or the assistant vice chancellor, then the written grievance may be submitted to the relevant vice chancellor.

REFERENCE: [UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, APPEALS](#)

STUDENT CONDUCT

Core Values of Student Conduct at The University of Arkansas at Monticello:

- Integrity: UAM students exemplify honesty, honor and a respect for the truth in all of their dealings.
- Community: UAM students build and enhance their community.
- Social Justice: UAM students are just and equitable in their treatment of all members of the community and act to discourage and/or intervene to prevent unjust and inequitable behaviors.
- Respect: UAM students show positive regard for each other, for property and for the community.
- Responsibility: UAM students are given and accept a high level of responsibility to self, to others and to the community.

Regulations that cover in detail all matters of student conduct are found in the noted REFERENCE.

REFERENCE: [UAM STUDENT HANDBOOK, STUDENT ENGAGEMENT, CODE OF CONDUCT](#)

STUDENT INFORMATION SHARING AGREEMENT

To allow for the sharing of relevant Partnership student data (e.g., enrollment, course completion, degree completion, academic transcript) and for the sharing of data between institutions for the purposes of identification, reverse transfer, tracking, etc., you will be asked to sign a FERPA/privacy release statement contained in the Student Information Sharing Agreement (SISA) form. The form will be given to you by the appropriate UACCB Navigator or dean at the appropriate time.

TUTORING

Students are eligible for free tutoring in the UACCB Learning Resource Center (870-612-2087). The [UAM Tutoring Office](#) provides a tutoring schedule that provides as many available hours as possible for a variety of courses. We encourage students to plan and schedule an appointment to avoid situations in which there is no tutor available. The Tutoring Lab is available on the UAM campus, but tutors can also be scheduled through a virtual appointment by requesting an online tutoring appointment.

WITHDRAWING

To withdraw from UAM, you must submit the “[Withdrawal Form](#)” under the “Important Forms” section of the UAM Registrar’s Office webpage. You are encouraged to meet with the UAM Dean/Advisor prior to withdrawing from classes. Please refer to the [Contact Information](#) page or the link below.

FINANCIAL

SCHOLARSHIPS

- Institutional scholarships are awarded by UAM for students. Institutional scholarship awards are considered once a student has completed an application for admission to UAM.
 - **Eligibility Requirements:** Students enrolled in a bachelor's program at UACCB with 55 hours completed at UACCB and no more than 90 accepted transfer hours between all previously attended schools. Students must have a minimum of a 2.5 cumulative GPA from UACCB.
 - **Renewal Criteria:** Complete at least 15 hours each semester with a minimum of a 2.5 cumulative GPA at UAM for a maximum of four academic terms of continuous enrollment or the completion of a bachelor's degree if completed in less than 4 semesters.

FINANCIAL AID

You will apply for UAM admissions when you are ready to take your first UAM course.

- You will officially be a UAM student at the point of admittance. Consequently, UAM will award financial aid for enrolled students.
- If you are applying for financial aid, you should add UAM (001085) to your FAFSA.

TEXTBOOKS

Students will purchase textbooks for UAM courses through UAM's [online bookstore](#).

TECHNOLOGY

USER ACCOUNTS

Students will have user accounts created in Workday and Blackboard as a part of their enrollment process

MICROSOFT 365 SERVICES

Students will have access to Microsoft 365 accounts through UACCB and UAM while they are enrolled. This license is called the “Microsoft 365 A3 for Students Use Benefit.” The license includes Microsoft Word, Excel, PowerPoint, Outlook, OneNote, Publisher (PC download only), and Access (PC download only).

These accounts also provide access to the respective technology logins and systems. They are also subject to the terms and conditions of each institution. Students must abide by the appropriate standards of conduct for technology.

EMAIL SERVICES

Students will have access to UACCB and UAM email accounts. Students will be required to access email from UACCB and UAM and will have both an UACCB and UAM email account. Students will be required to have UACCB email accounts to take advantage of services.

STUDENT IDS

Because a UACCB ID is required to access the residence hall plus other campus services, students will have both a UACCB and UAM ID. No travel to UAM is required; students upload their picture using a dynamic form: [Student ID Badge Request](#) and IDs are mailed.

STUDENT LIFE & RESOURCES

STUDENT IDS

Because a UACCB ID will be required to access campus services, partnership students will have both a UACCB and UAM ID. No travel to UAM is required; students upload their picture using a dynamic form: [Student ID Badge Request](#) and IDs are mailed.

CAMPUS ORGANIZATIONS

Partnership students will be able to participate in UACCB Student Organizations and Clubs. Partnership students will not be eligible to participate in the UACCB Student Government Association.

MENTAL HEALTH COUNSELING

- Partnership students will not have access to Mental Health Counseling provided by White River Behavioral Health due to the terms of that agreement being focused on students exclusively enrolled at UACCB.
- The University of Arkansas at Monticello's Counseling Services promote student wellness for successful pursuit of educational and life goals by providing professional and confidential services. University Counselor can be reached at 870-460-1554 or 870-460-1564.
- UAM has also partnered with Mainline Behavioral Health Services for counseling services. 870-224-0109.

PRINTING SERVICES

UAM students at UACCB will have access to free printing in the Learning Resource Center.

EMERGENCY ALERT SERVICES

Partnership students can sign up for UACCB Emergency Alert messages for free by visiting <https://entry.inspironlogistics.com/uoa/wens.cfm>.

LEARNING RESOURCE CENTER

Library privileges and policies for UAM standard students who are enrolled in classes at the UACCB campus include:

- Using the UACCB library computers.
- Accessing [UAM library](#) databases *only* through the relevant student login. UACCB database usage is restricted to UACCB students.
- Receiving print books from UAM by Inter-library loan, upon request.

REFERENCE

DEGREE OPPORTUNITIES FOR UACCB STUDENTS

[Bachelor of Arts in K—6 Elementary Education Program of Study](#)

[Bachelor of Business Administration](#)

[Bachelor of Interdisciplinary Studies](#)

IMPORTANT CONTACTS

Area	UACCB	UAM
Admissions/ Registration	Debbie Wyatt Dean of Student Services debbie.wyatt@uaccb.edu 870.612.2011 Ext: 1211 Tiffany Guinnip Dean of Institutional Effectiveness & Academic Operations tiffany.guinnip@uaccb.edu 870.612.2084 Ext: 1504	Landon Grimes VC of Student Engagement grimesl@uamont.edu 870.460.1053 Mary Whiting Director of Admissions and Recruiting whitingm@uamont.edu 870.460.1026
Advising/ Registration	Jeanette Youngblood <i>Dean of General Education and Transfer</i> jeanette.youngblood@uaccb.edu 870.612.2022 Ext: 1222	Marsha Clayton Dean of the School of Business clayton@uamont.edu 870.460.1673 Kim Level Dean of the School of Education level@uamont.edu 870.460.1062 Carrie Johnson Assistant VC for Academic Success johnsonc@uamont.edu 870.460.1633
Bookstore	UACCB Textbook Link	Billy Hogue Bookstore Manager 1305mgr@Follett.com 870.460.1155
Disability Services	Louise Hughes <i>Director of Testing and Access Services</i> louise.hughes@uaccb.edu 870.612.2013 Ext: 1213	Mary Whiting Director of Admissions and Recruiting whitingm@uamont.edu 870.460.1026
Dropping A Class	UACCB Navigators Caitlyn Croft 870.612.2108 Caitlyn.croft@uaccb.edu Candace Fanyinkah 870.612.2076 Candace.baker@uaccb.edu	Marsha Clayton Dean of the School of Business clayton@uamont.edu 870.460.1673 Kim Level Dean of the School of Education level@uamont.edu 870.460.1162

	Karah Adams 870.612.2077 Karah.adams@uaccb.edu Tess Weatherford 870.612.2163 Leah.weatherford@uaccb.edu	Carrie Johnson Assistant VC for Academic Success johnsonc@uamont.edu 870.460.1633
Financial Aid	Debbie Wyatt <i>Director of Financial Aid</i> debbie.wyatt@uaccb.edu 870.612.2011 Ext: 1211	Althea Hayden Financial Aid Coordinator haydenag@uamont.edu 870.460.1350
IT	Information Services Dept helpdesk@uaccb.edu 870.612.2025	Office of Information Technology UAM-It help@uamont.edu 870.460.1036
Library	Jay Strickland Director of Library Services jay.strickland@uaccb.edu 870.612.2020	Renee Clark Electronic Resources Librarian parishe@uamont.edu 870.460.1280
Scholarships	Pam Smith Financial Aid Assistant Director pam.smith@uaccb.edu 870.612.2015 Ext: 1215 Casey Bromley Financial Aid Coordinator casey.bromley@uaccb.edu 870.612.2153 Ext: 1357	Kiara Palmer Financial Aid Analyst palmerk@uamont.edu 870.460.1081
Student Accounts		Melissa Robertson Fiscal Support Supervisor robertstonm@uamont.edu 870.460.1543 or cashier@uamont.edu
Student Complaints		Marsha Clayton Dean of the School of Business clayton@uamont.edu 870.460.1673 Kim Level Dean of the School of Education level@uamont.edu 870.460.1162 Carrie Johnson

		Assistant Vice Chancellor for Academic Success 870.460.1633 johnsonc@uamont.edu
Tutoring	Learning Resource Center 870.612.2087	Brian Jones Director of Career, Testing, and Tutoring Services jonesb@uamont.edu 870.460.1453
Withdrawing	UACCB Navigators Caitlyn Croft 870.612.2108 Caitlyn.croft@uaccb.edu Candace Fanyinkah 870.612.2076 Candace.baker@uaccb.edu Karah Adams 870.612.2077 Karah.adams@uaccb.edu [Navigator] 870.612.2163 Leah.weatherford@uaccb.edu	Marsha Clayton Dean of the School of Business clayton@uamont.edu 870.460.1673 Kim Level Dean of the School of Education level@uamont.edu 870.460.1162 Carrie Johnson Assistant VC for Academic Success 870.460.1633 johnsonc@uamont.edu Registrar's Office registrar2@uamont.edu 870.460.1034