

**UNIVERSITY OF ARKANSAS at MONTICELLO
PURCHASING OFFICE
(870) 460-1140**

INVITATION FOR BIDS

Bid Delivery Address:

University of Arkansas at Monticello
Purchasing Office
Babin Business Center, Room 205B
140 University Dr
Monticello, AR 71656

Mailing Address:

University of Arkansas at Monticello
Purchasing Office
Attn: Gay Pace
P O Box 3597
Monticello, AR 71656

BID NUMBER: AX 22/23 12

DATE ISSUED: March 23, 2023

ISSUED BY: GAY PACE

DATE & TIME OF BID OPENING: April 6, 2023 @ 3:00 pm

The Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas at Monticello ("UAM" or "the University"), invites sealed bids for the purchase of Fitness Equipment for the UAM Performance Center. To be considered, bids must be received by the designated official above by the designated date and time. Late bids will not be considered.

Respondent complies with all articles of the UAM Standard Terms & Conditions as counterpart to this IFB document.

<https://www.uamont.edu/FinAdmin/pdfs/purchasing/TermsAndConditions.pdf#search=PROCUREMENT>

A response to this Invitation for Bid indicates that the Responder agrees to UAM's Standard Terms and Agreements and will accordingly revise any required contract by the Responder to reflect UAM's Standard Terms and Conditions.

If Respondent receives the University's purchase order, Respondent agrees to furnish the items and/or services listed herein at the prices and/or under the conditions as indicated in the IFB.

PROSPECTIVE CONTRACTOR'S INFORMATION					
Company:					
Address:					
City:		State:		Zip Code:	
Business Designation:	<input type="checkbox"/> Individual Corp Service	<input type="checkbox"/> Sole Partnership		<input type="checkbox"/> Public	
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation		<input type="checkbox"/> Non-Profit	

Minority/Women-owned Designation	<input type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Asian American <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Pacific Islander American <input type="checkbox"/> Service Disabled Veteran <input type="checkbox"/> Women-Owned			
	Name:		Title:	
	Phone:		Email:	

ILLEGAL IMMIGRANT CERTIFICATION

By signing and submitting a response to this *Invitation for Bid*, the respondent agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the respondent certifies that they will not employ or contract with illegal immigrants during the aggregate term of the contract.

ISRAEL BOYCOTT RESTRICTION

By checking the box below, the respondent agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.

☐ Bidder does not and will not boycott Israel.

An official authorized to bind the respondent to a resultant contract must sign below.

The signature below signifies agreement that any exception that conflicts with a Requirements of this Bid Solicitation **will cause the Respondent's bid to be rejected:**

Authorized Signature: _____ **Title:** _____

Use ink only.

Printed/Typed Name: _____

*Under no circumstance will late bids be accepted.

INTERGOVERNMENTAL/COOPERATIVE USE OF COMPETITIVELY BID PROPOSALS AND CONTRACTS:

In accordance with Arkansas Code Annotated § 19-11-249, any State public procurement unit, including any University of Arkansas System campus or unit, may participate in any contract resulting from this solicitation with a participating addendum signed by the contractor and approved by the chief procurement officer of the procurement agency issuing this solicitation.

MINORITY AND WOMEN-OWNED BUSINESS (MWOB) POLICY:

It is the policy of the State of Arkansas to support equal opportunity as well as economic development in every sector. In accordance with the Minority and Women-Owned Business Economic Development Act,

UA shall support to the fullest all possible participation of companies owned and controlled by minority persons and women in state-funded and state-directed public programs and in the purchase of goods and services to meet an annual goal of fifteen percent (15%) of the total expended. Pursuant to Ark. Code Ann. § 19-11-229, 19-11-230 the State of Arkansas encourages all small, minority, and women owned business enterprises to submit competitive sealed bids and proposals for University projects. Encouragement is also made to all general contractors that in the event they subcontract portions of their work, consideration is given to the identified groups.

A. Minority-Owned Business is defined by Arkansas Code Annotated § 15-4-303 as a business that is at least fifty-one percent (51%) owned by one (1) or more minority persons who are lawful permanent residents of the State of Arkansas:

- African American
- Hispanic American
- American Indian
- Pacific Islander American
- Asian American
- A Service-Disabled Veteran as designated by the United States Department of Veterans Affairs
- Women-Owned Business is defined by Act 1080 of the 91st General Assembly Regular Session 2017 as a business that is at least fifty-one percent (51%) owned by one (1) or more women who are lawful permanent residents of the State of Arkansas.

DISTRIBUTING ORGANIZATION

This IFB is issued by the office of Procurement at the University of Arkansas at Monticello. The University Purchasing Official, and/or his designee, are the sole points of contact during this process. Only written communication is considered formal and can be supported throughout this process.

Respondent Questions and Addenda: Respondent questions concerning all matters of this IFB should be sent via email to:

Gay Pace, Director of Procurement Services
pace@uamont.edu

Prices must remain firm for a period of not less than sixty (60) days.

Price must include all shipping and handling charges. The successful bidder shall bear all shipping costs for both the return of any defective equipment as well as any replacement items delivered to UAM. **This bid will be awarded as “all or none”.** Conditional bids will not be considered.

****Pursuant to Governor’s Executive Order 98-04, which establishes mandatory guidelines and procedures to be followed in the areas of employment, grants, contracts and purchasing to prevent waste, abuse or the appearance of impropriety and to create a clearinghouse for grants and contracts for state government, we must require as a condition of this invitation for bid, that you disclose any relationship**

with the State of Arkansas. As an individual, you must disclose whether you are a current or former: member of the general assembly, constitutional officer, board or commission member, state employee, or the spouse or immediate family member of any of the persons described in this sentence. If you are a non-individual entity, you must disclose (i) any position of control, or (ii) any ownership interest of 10% or greater, that is held by a current or former: member of the general assembly, constitutional officer, board or commission member, state employee, or the spouse or immediate family member of any of the persons described in this sentence.

****In compliance with Act 2157 of 2005, UAM is required to have a copy of the bidders' Equal Opportunity Policy prior to issuing a contract award. The submission is a one-time requirement, but vendors are responsible for providing updates or changes to their respective policies and of supplying EO policies upon request to other state agencies that must also comply with this statute. Vendors that do not have an established EO policy will not be prohibited from receiving a contract award but are required to submit a written statement to that effect.**

OFFICIAL BID PRICE SHEET**AX 22/23 12****UNIVERSITY OF ARKANSAS AT MONTICELLO**

**Fitness Equipment
UAM Performance Center
663 University Drive
Monticello, AR 71656**

Bids are invited for the furnishing the following items. Bid price must include delivery, installation and set-up on site at UAM. Follow specifications exactly. Bid on each item separately.

Note: Any catalog brand name or manufacture's reference used in the bid invitation is descriptive only, not restrictive, and used to indicate the type and quality desired. Bids on brands of like nature will be considered. If bidding on other than referenced specifications, the bid must show the manufacturer, brand or trade name, and other descriptions and should include the manufacturer's illustrations and complete descriptions of the product offered. UAM reserves the right to determine whether a substitute offered is equivalent to, and meets the standards of, the items specified and UAM may require the bidder to supply additional descriptive material. The bidder guarantees that the product offered will meet or exceed specifications identified in this bid invitation. If the bidder takes no exception to specifications or reference data in this bid, he will be required to furnish the product according to brand names, numbers, etc. as specified in the invitation.

UAM is not exempt from sales tax, but please DO NOT include sales tax in the bid. If you are awarded the bid, a purchase order will be issued and sent to you. UAM reserves the right to accept or reject all or any part of your bid.

Item	Qty.	Model Number	Description	Unit Price	Extended Price
1	4	MG-MR691-04	MEGA Double Rack; 8" Tall (no spotter stands)		
2	8	MG-MOPT41-02	Olympic Bar Storage; MR Series; IS		
3	3	MG-FS946-06	MG Tower FS Lat Pulldown/Low Row; IS/OB		
4	6	MG-MR690-04	Magnum MEGA Half Rack 8' Tall (no spotter stand)		
5	6	MG-MOPT41-02	Olympic Bar Storage; MR Series; IS		
6	14	MG-OPT3-03	Dip Bars		
7	14	MG-MOPT13-03	Land Mine Attachment		
8	14	MG-MOPT31-03	Mega Rack Battle Rope Attachment		
9	4	MG-A96-02	Magnum Series FW-Glute Ham Bench		
10	18	MG-A85-02	Magnum Series FW-Multi-adjustable Bench		
11	3	MG-A538	Matrix MG-A538* 3-tier Flat DB Rack Long		
12	4	G3-S73_7	Matrix Aura Prone Leg Curl		
13	2	G3-MSFT4-02	Matrix Aura – Functional Trainer 400 (required 8.5 ft ceiling)		
14	1		Delivery, Installation and Set up on site		
			TOTAL PRICE		
ESTIMATED DELVIERY DATE TO SITE:					

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SOCIAL SECURITY NUMBER		FEDERAL ID NUMBER		SUBCONTRACTOR:		SUBCONTRACTOR NAME:	
TAXPAYER ID #:		OR		<input type="checkbox"/> Yes <input type="checkbox"/> No			
TAXPAYER ID NAME:				IS THIS FOR:			
				<input type="checkbox"/> Goods? <input type="checkbox"/> Services? <input type="checkbox"/> Both?			
YOUR LAST NAME:		FIRST NAME:		M.I.:			
ADDRESS:							
CITY:		STATE:		ZIP CODE:		COUNTRY:	

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

F O R I N D I V I D U A L S *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse *is* a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]	
	Current	Former		From MM/Y Y	To MM/Y Y	Person's Name(s)	Relation
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies



F O R A N E N T I T Y (B U S I N E S S) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/commission, data entry, etc.]	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?	
	Current	Former		From MM/Y Y	To MM/Y Y	Person's Name(s)	Ownership Interest (%) Position of Control
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

☐ None of the above applies

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature_____Title_____Date_____

Vendor Contact Person_____Title_____Phone No._____

Agency use only

Agency _____ Agency _____ Agency _____ Contact _____ Contract _____
Number _____ Name _____ Contact Person _____ Phone No. _____ or Grant No. _____

EQUAL OPPORTUNITY POLICY

Act 2157 of the 85th Regular Session requires that any entity or person bidding, responding to a request for proposal or qualifications, or negotiating a contract with the University of Arkansas at Monticello (UAM) on a contract for professional or consulting services, to UAM, their most current equal opportunity (EO Policy).

Although vendors are encouraged to have a viable EO policy, a written response indicating that the vendor does not have an EO policy is acceptable.

Please check one of the following:

_____ Equal Opportunity Policy (EO Policy) enclosed.

_____ EO Policy was previously submitted to UAM.

_____ EO Policy not available.

(signature)

(date)