

UAM OPERATING PROCEDURE 250.9

ARTIFICIAL INTELLIGENCE POLICY

Purpose and Compliance Framework

The University of Arkansas at Monticello (UAM) supports responsible use of artificial intelligence (AI) to enhance teaching, research, and operations while complying with Arkansas Act 848 of 2025, University of Arkansas System Policies 285.2 and 285.3, and the NIST AI Risk Management Framework.

Human Oversight and Tool Approval

AI may assist with analysis and decision-making, but it cannot replace human judgment. Final decisions, especially those affecting individuals, must be made by authorized personnel.
Review, Approval, and Governance

All AI systems must be reviewed, approved, and documented before use. Information Technology will conduct the initial review for security, data protection, technical alignment, and appropriate use.

UAM will maintain an AI Committee, coordinated through Information Technology, to provide guidance and review AI use cases with broader academic, instructional, or institutional impact. The committee is advisory and does not replace the required Information Technology approval.

The committee will coordinate with existing institutional processes and decision-making channels as appropriate, based on the nature and scope of each use.

Approved tools must be selected from or added to the university's AI tools inventory maintained by Information Technology, with periodic review conducted in coordination with the AI Committee.

Data Privacy, Security, and Ethical Use

Users must protect sensitive information, follow data classification requirements, avoid bias, and use only approved tools for non-public data. Use of unapproved AI tools for institutional or sensitive data is prohibited.

Academic Use and Compliance

Faculty retain discretion to determine how, whether, and to what extent AI tools may be used in their courses based on instructional goals, discipline-specific standards, accreditation requirements, and assessment methods. However, each course syllabus must clearly state the instructor's expectations for AI use, including whether AI is permitted, limited, or prohibited for

graded work. When AI use is permitted, faculty should identify acceptable uses and any required disclosure, citation, or documentation expectations.

Students are responsible for understanding and following the AI expectations established for each course. Unless otherwise stated by the instructor, students should disclose the use of AI tools in graded assignments and remain responsible for the accuracy, originality, and integrity of all submitted work. Submitting AI-generated work as one's own without permission or appropriate disclosure may constitute a violation of academic integrity policies.

Academic programs, departments, or colleges may establish additional AI expectations where required by accreditation, licensure, clinical placement, professional standards, or program-level assessment needs. Questions regarding academic integrity, course expectations, or instructional use should be directed to Academic Affairs. Questions regarding approved tools, data privacy, security, or institutional data should be directed to Information Technology.

Training, Monitoring, and Enforcement

UAM will provide training, monitor AI performance and outcomes, and enforce compliance through governance oversight, annual review, and disciplinary action when necessary. AI-related incidents or data risks must be reported, investigated, and addressed to ensure AI adoption supports innovation while protecting the institution and its stakeholders.

June 26, 2026