

UAM OPERATING PROCEDURE 200.1

OPERATING PROCEDURES SYSTEM

The University of Arkansas at Monticello is governed by the University of Arkansas Board of Trustees and its policies. An increasing number of regulations generated both internally and externally have significant impact on the daily operations of the University of Arkansas at Monticello, and for this reason, UAM Operating Procedures will guide the University community in its interpretation of board, state, and federal regulations.

Specific objectives of the Operating Procedure system are: (1) to standardize dissemination of local policies and procedures; (2) to provide a means of rapid identification of specific instructions by all personnel; (3) to provide periodic updating or cancellation of procedures; and (4) to provide continuity of instructions even though personnel assignments change.

Operating procedures are discussed and formulated by the Executive Council and issued by the Office of the Chancellor. Any faculty or staff member may propose a new procedure or a modification through the appropriate Executive Council representative. All operating procedures will be reviewed annually by the Executive Council and any revisions will be issued periodically when major changes in university policy or state or federal regulations are required.

A complete copy of university procedures is available on the UAM Home Page.

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