

University Council Minutes January 6, 2011

Present: Jack Lassiter, David Ray, Jay Jones, Clay Brown, Jay Hughes, Linda Rushing, Bob Ware, Susan Brewer, Ranelle Eubanks, Debbie Gasaway, Jim Hudgins, Chris Ratcliff

Mr. Jones announced that January 15th will be the first payroll in the new system. He noted that the amount of social security tax withheld from employees will be 4.2% instead of 6.2%, with the employer matching portion continuing at 6.2%.

Ms. Brewer stated that all awards have been posted for spring, with the exception of students who have not been admitted.

Mr. Ray commended faculty for having grades submitted on time. He stated that due to the new system, his office did not receive the list of students who were placed on probation in time to mail out letters in December. He noted that information was sent to students' email accounts on January 5th and only those students who were suspended for one academic year were mailed a letter.

Dr. Lassiter stated that the cost containment list will be added to the website today, January 6th.

Mr. Jones discussed the need for an application fee, due to the lengthy time of entering applications. He noted that the on-line application process is not working and applications have to be manually entered. Dr. Brown stated that a search is in progress to hire an employee for data entry.

Ms. Gasaway discussed workflow. She stated that Gay Pace has been working on testing and will be going to offices to give employees instructions.

Mr. Hudgins discussed campus projects. He stated that the new lighting and chillers should save the University approximately \$123,000 per year in utility bills, and the eight new energy efficient boilers should lower the gas bills. He noted that the window air conditioner units were taken out of the Science Center over the holidays. Dr. Lassiter commended Mr. Hudgins and his staff for their hard work.

Mr. Hughes stated that Mr. Kuttenkuler is meeting with the Resident Directors and Assistants today, January 6th. He also noted that 54 students, who failed all classes in the fall semester, have been removed from the residence halls.

Mr. Ray stated that Dr. Eubanks has been working on the next catalog for 2011-2013.

Mr. Ratcliff announced that Coach Hud Jackson has hired the new football staff: Matt Middleton, Keith Scott, Scott Brezee, and Marcus Hill. Several noted that they have heard compliments regarding Coach Jackson's visits in the local high schools.

Ms. Rushing stated that the position of Career Support Services Facilitator is vacant on the Crossett campus.

Dr. Brown announced that the Arkansas Small Business and Technology Development Center, which has been on the McGehee campus, will be moving to the Monticello campus. Their offices will be on the 3rd floor of Harris Hall.

Dr. Lassiter provided a handout from ADHE and noted that the Presidents Council will meet on January 11th. He also announced that the Board of Trustees meeting has been tentatively scheduled for our campus in April.