

Executive Council Minutes

February 19, 2009

Present: Jack Lassiter, David Ray, Clay Brown, Jay Jones, Linda Rushing, Bob Ware

1. Mr. Jones presented a draft of the FY 2010 budget preparation calendar and process for discussion. After extensive discussion, the Council asked Mr. Jones to make several revisions and return for a final review at a special meeting scheduled for February 27th. The Executive Council plans to meet with all budget managers on March 3rd to begin a review of the process for preparation of the FY 2010 budget. An announcement with time and location will be mailed by Mr. Jones.
2. Dr. Lassiter announced that Dr. Ted Hammett has accepted appointment as chairperson of the Strategic Planning Committee for the University. Dr. Hammett will be working with units in the preparation of their reports for FY 2009 and the plans for the 2010 fiscal year.
3. Dr. Brown distributed a list of groups requesting to host a 2009 summer camp on campus. The Council reviewed and approved the requests. The list will be submitted to the Board of Trustees on April 17, 2009, for their approval.
4. Upon recommendation of Provost Ray, the Executive Council approved a student request for refund of all tuition and fees due to extenuating medical circumstances for the spring 2009 semester.
5. The Executive Council approved the inclusion of Technical Certificate awards at the Monticello commencement ceremony with the following stipulation: all recipients must have completed the necessary requirements for completion of the certificate or lack no more than six hours to complete requirements. This was approved at the January 22, 2009 meeting, but not reported in the minutes of that date.
6. Mr. Ray shared with the Council information regarding leading during times of fiscal distress that had been prepared by two AASCU presidents.
7. Ms. Rushing announced that Dedra "Sierra" Duttonhoffer, a graduate of the Adult Education program at UAM-COT Crossett, ranked the highest scorer of 7,443 who were awarded a GED in Arkansas in 2008. She will be honored by the Department of Workforce Education in the rotunda of the Arkansas State Capitol on Tuesday, April 28, 2009, at 10:30 a.m.

8. Dr. Lassiter presented a Request for Academic Facility use submitted by a non-university organization. The request was for a fund-raising activity to be held in a computer lab. This request is in conflict with present Operating Procedures; therefore the request was not approved.