



Arkansas State Communication Association

Oral Communication Units and Activities

Interpersonal Communication

Students will be able to

- identify types of interpersonal communication.
- explain the importance of nonverbal aspects of interpersonal communication.
- use the telephone in social and business situations effectively.
- prepare for and conduct interviews successfully.
- understand the importance of listening empathetically and for comprehension.
- solve problems in a shared communication situation.

Strand

1. Areas of discussion
 - Interpersonal communication
 - One-to-one
 - Conversation
 - Telephone
 - Interview
 - Types of questions
2. Preparation for an interview
 - Establishing questions (interviewer)
 - Anticipating questions (interviewee)
3. Participating in an interview
 - Conducting the interview (interviewer)
 - Responding to questions (interviewee)
 - Nonverbal aspects (both)
4. Conversational rules for social calls
5. Formal rules for business calls
6. Qualities of courteous and accurate conversation on a variety of topics

Activities

1. Conduct a class discussion on the nature of interpersonal communication.
2. Role play informational interviews.
3. Role play job interviews.
4. Invite guest speakers from the community (personnel interviewers, military recruiters, etc.).
5. Role play both business and social phone conversations.
6. Invite guest speaker from telephone company on law/ethics of telephone use.
7. Role play social introductions.
8. Conduct a rumor (chain conversation) activity.
9. Hold nonverbal group activities such as lining up or putting together puzzles without speaking.
10. Invite counselors to speak on listening and problem-solving techniques.

Framework

- 3.1.23 Work collaboratively to generate ideas and solve problems.
- 3.1.25 Speak formally to a variety of audiences for a variety of purposes.
- 3.1.27 Learn through oral activities such as reader's theatre and role-playing.
- 3.2.11 Learn organizational patterns appropriate to diverse situations such as interviews, debates, conversations, etc.
- 4.1.19 Analyze and evaluate what is heard.

Class Activities

Value Auction

"What Would You Say?"

"Everybody Got To Feel Like Somebody"

Enits Or Enots?

"Listen To Me"

Viva La Difference'

Personal Collage

Color My World

All Lemons Look Alike

Do You Hear What I Am Saying?

Talk That Thing

Self Exploration