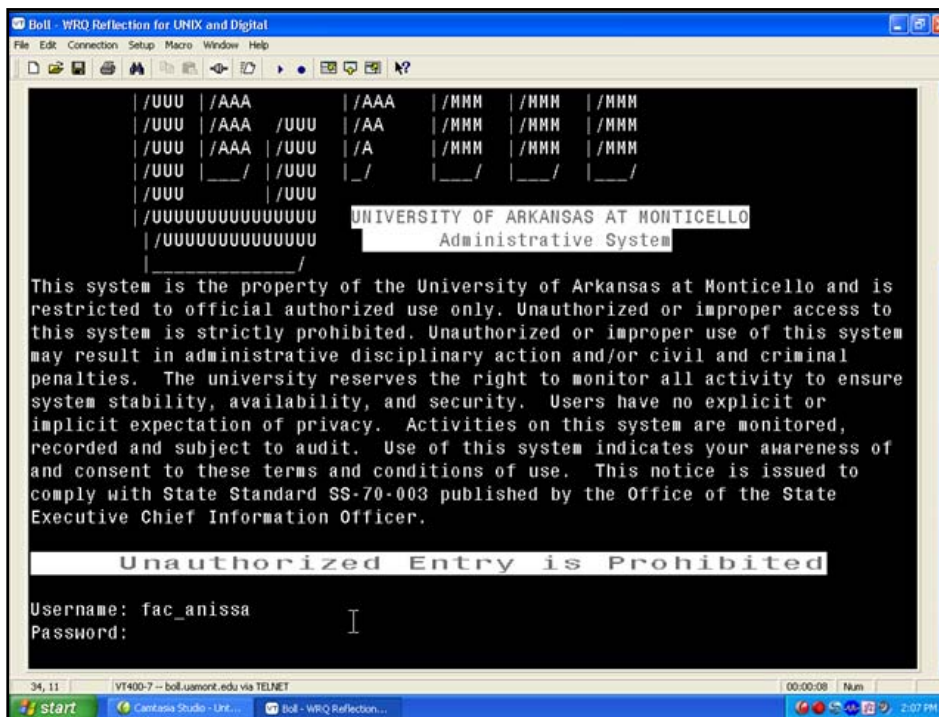


How To Change your Password using Reflections

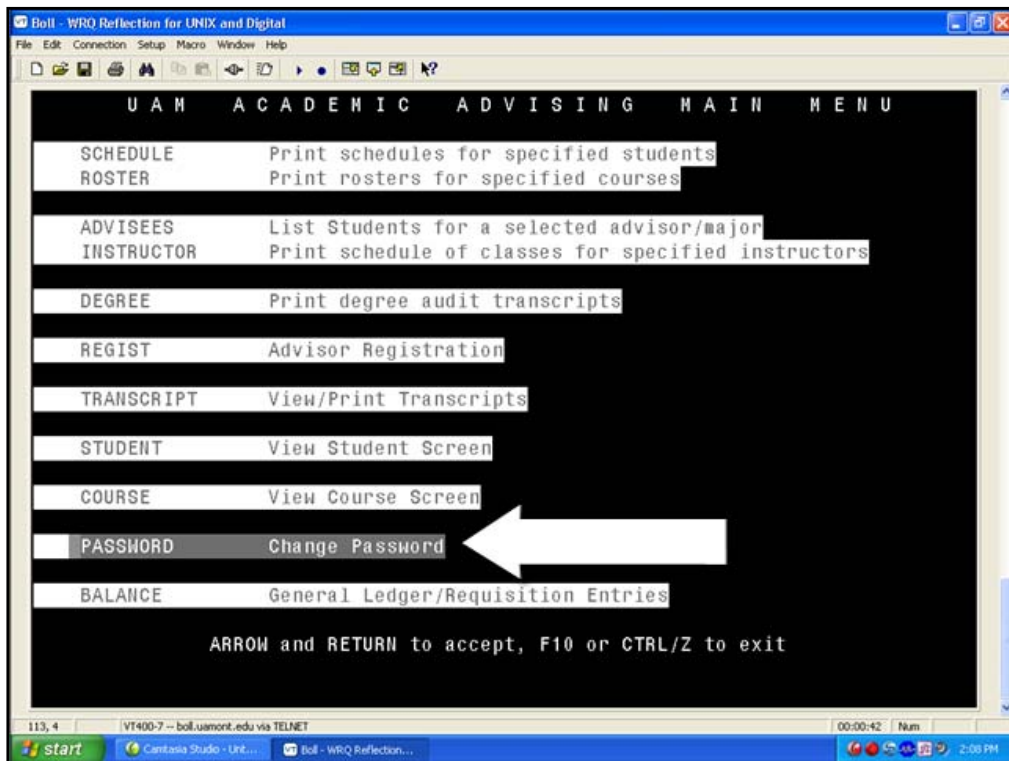
First, Open **Boll** using **Reflections**.



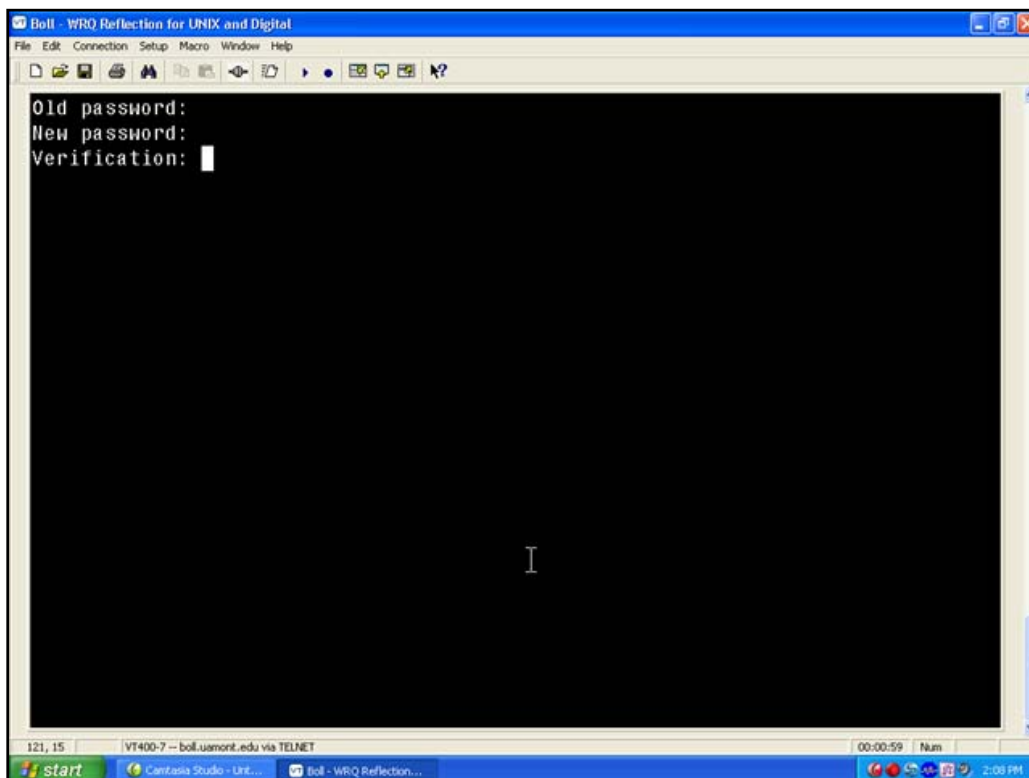
Your account should open. Login by entering your **Username** and **Password**. When you type your password, it will not appear. If you feel that you've made a typing error while entering your password, strike the **Backspace** key a number of times, perhaps a bit more than you think necessary. When you're finished, hit enter.



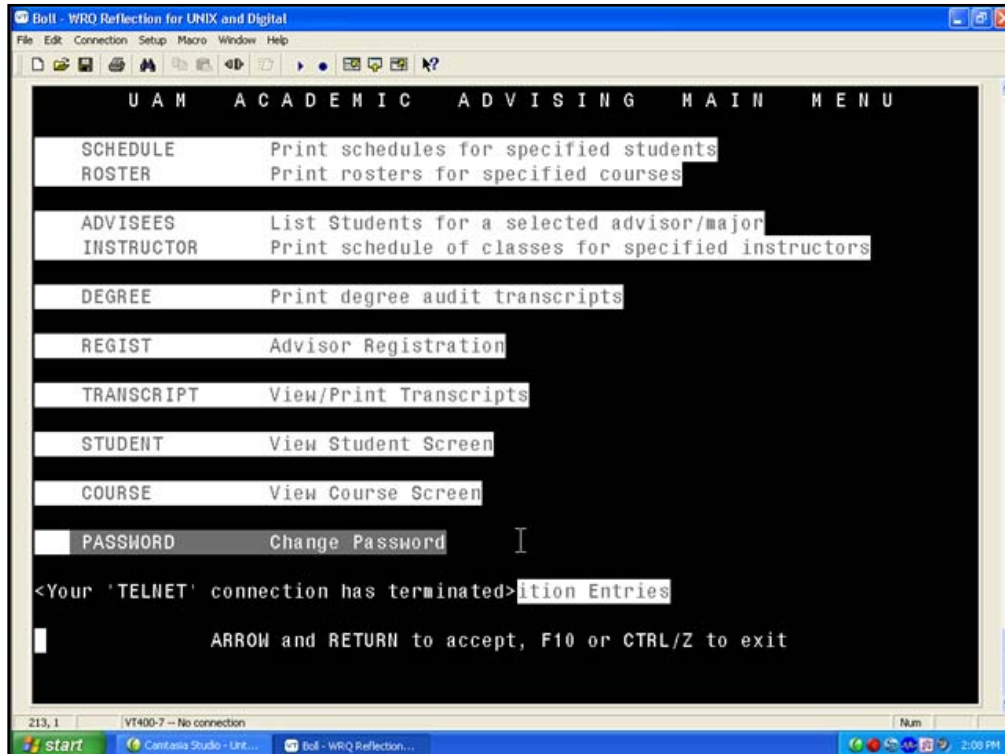
You should now be looking at a menu screen. Use your **arrow keys** to choose the **Change Password** option. Once you have selected the **Change Password** option, hit **Enter**.



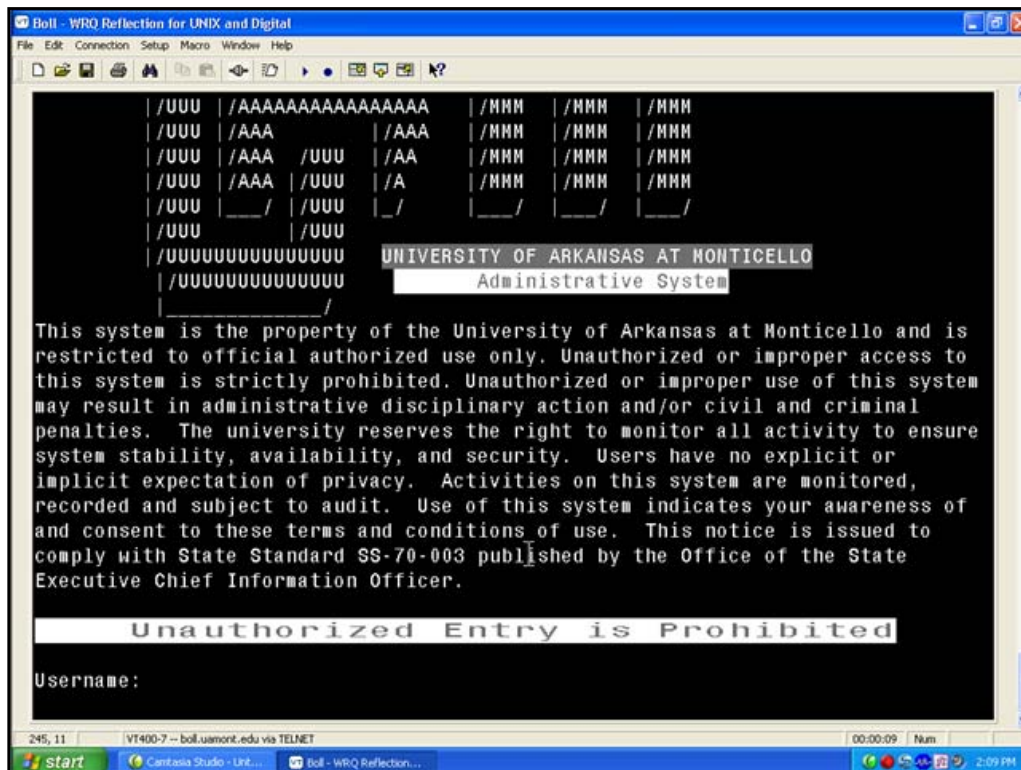
You will now have the opportunity to enter your **Old Password** (the password you used to login with), your **New Password** (the password that you would like to change it to), as well as a **Verification** of the new password. Remember, you will not be able to see what you are typing so if you feel that you've made a mistake, strike the **Backspace** key a number or times. When you are finished, hit **Enter**.



You should now be back to the main menu. Hit **Enter**.



This will take you back to the home screen.



If you have no other business that needs to be done in Boll, you may close the program.

You have finished this online tutorial.

Questions? Call 870-460-1820