

Assembly Meeting Minutes
October 22, 2008
MCB Auditorium 3:30 p.m.

Call to Order:

Dr. Marsha Clayton called the meeting to order at 3:30 pm

Approval of Minutes:

Dr. Roy Cabaniss made the motion to accept the minute from April 29, 2008 as submitted and Dr. Rick Clubb seconded the motion. The motion carried and the minutes were approved.

Old Business

No old business was brought before the group.

New Business

Assembly Committee Reports

Academic Appeals:

Sandra Watson, Chair of the Academic Appeals Committee reported that then committee met on August 18th, 2008 and the following actions took place:

Twenty-five(25) appeals where heard, seven (7) were approved, seventeen (17) were denied, and one (1) was tabled because the student was not seeking admission for the fall semester. Additionally, the committee heard three other appeals later the same week two (2) of which were approved and one (1) denied.

Athletic Committee: No report was submitted

Curriculum and Standards:

Acting on behalf of the Chair Dr. Hal Liechty, Vice Chair Jean Hendrix reported that the Curriculum and Standards Committee had met three times and the following proposals were reviewed and passed by the committee:

The College of Technology Crossett presented the following proposals:
The Healthcare Information Technology Program Name;
the Basics Office Skills Certificate of Proficiency Name;
the Computer Repair/Network Skills Certificate of Proficiency;
and the Industrial Equipment Repairs Certificate of Proficiency Name
were modified to match ADHE approval.

The School of Arts and Humanities presented the following proposal:
The Journalism Major was deleted due to low enrollment.

The School of Mathematical and Natural Sciences presented the following proposals:

Differential Equations and Multi-Dimensional Calculus (MATH 349 were deleted and Calculus III (Math 3xx3) and Differential Equations (Math 3xx3) were added to facilitate the transfer of courses between universities. The Mathematics major and minor catalog listings were modified to reflect these changes.

Dr. Roy Cabaniss made the motion to accept the Curriculum and Standards report and proposals and Dr. Robert Graber seconded the motion. The motion carried and the Curriculum and Standards report and proposals were accepted.

Faculty Research:

Dr. Rick Clubb reported that the Faculty Research Committee had received 14 proposals and would be reviewing those proposals over the next two weeks.

Library Committee:

Ms. Sandra Campbell, Chair of the Library Committee reported that the committee met on October 20, 2008 and the following items were discussed:

- Items or suggestions that might be in the upcoming Strategic Plan
- The number of electronic searches remained about the same from last year
- The Library budget had a slight increase in the database areas
- The cost of print journals has increased. The Library is investigating methods for acquiring access to journals.
- The long range plan for the Library indicated a multimedia room could be an asset to Forensics. The Library and Forensics may work on this goal together.
- Last years Strategic Plan included a suggestion box that was added near the Circulation Desk. Ten suggestions have been made so far and Ms. Campbell has responded directly to those suggestions that included names.
- The majority of the suggestions dealt with requesting the Library to increase its hours of operation.

Student Affairs: No report was submitted

Teacher Education:

Dr. Peggy Doss, Chair of the Teacher Education Committee reported that the committee met on October 14, 2008 and the following items were discussed:

- An over view of NCATE and the importance of the committees and the meetings.
- The NCATE mock visit December 1-2, 2008 and the NCATE visit March 7-11, 2009.
- A discussion took place regarding the outcome data and modifications to courses based on that data and the importance of using the data for program changes.
- The addition of the Middle Childhood licensure area to the Master of Arts in Teaching program and the possibility of the addition of P-4 Early Childhood

Education to that program in the near future.

- The reduction in the number of hours required in the Middle Childhood program from 130 to 124.
- The expansion of the current 2+2 agreement that we have with SouthArk Community College to include the Middle Childhood Licensure.
- The modification of the Master of Education program to include a third track for Special Education.
- The diversity of the field experience settings and the importance of candidates working with a diverse group of students and teachers in the field.
- The data that had been collected and analyzed on candidate dispositions and understanding of diversity and how that data would be used in the future.

Ad Hoc Committee

Dr. Marsha Clayton addressed the new Ad Hoc committee that had been developed to revise the university constitution. The committee had an organizational meeting with the Assembly Officers and the administration. Dr. Bob Stark will chair that committee.

Administrative Reports

Vice-Chancellors

Advancement– Included in Chancellor's Report

College of Technology at Crossett:

Linda Rushing, Vice Chancellor for the College of Technology at Crossett, reported that the new Healthcare Information Technology Program started this fall with an enrollment of 24 students. COT-Crossett will host an open house October 23, 2008 from 10-12.

College of Technology at McGehee:

Bob Ware Vice, Chancellor for the College of Technology at McGehee, reported that the COT-McGehee will host an open house October 23, 2008 from 12-2:30. A light lunch will be served. The lunch will be prepared by the students in the hospitality program.

Student Affairs:

Dr. Lassiter reported that the student body had been very busy. The campus had hosted a public forum sponsored by the speech and debate team, a movie night that was attended by 502 students, a bowling night that was attended by 608 students, and 52 students attended the Student Government meeting. Parent Appreciation Day was one of the largest in history with 887 parents registered and 1026 participating in the luncheon. Approximately 3000 people attended alumni week, providing a rare opportunity to document in a photograph a graduate of the class of 1938 with graduate of the class of 2008. It was announced that the Alpha Chi banquet is Tuesday, November 11th. The Alpha Nu Zeta Chapter of Phi Alpha Theta National Honor Society received the nationally competitive "Best Chapter Award" for the 2007-08 Academic Year, its first year of charter.

Finance and Administration: Included in Dr. Lassiter's Report

Provost and Vice-Chancellor of Academic Affairs:

Mr. David Ray reported the following items:

- An Institutional Review Board has been appointed, chaired by Mr. Mark Spencer.
- The year is off to a great start with enrollment at 3302 students.
- UAM has received National Alliance Concurrent Enrollment Programs (NACEP) accreditation. UAM is the 1st school in Arkansas to have accreditation for concurrent enrollment.
- UAM is one of three universities in Arkansas to participate in the Voluntary System of Accountability (VSA) supported by the American Association of State Colleges and Universities. The other two universities are the University of Arkansas and Arkansas State University.
- UAM is putting forth a Bachelor of General Studies degree. UAM is the last of the four years to approve a program of this type in Arkansas. This is most important to assist returning students to complete degrees as mandated by the Governor's request and Legislative Task Force.
- Honors program is now before Curriculum and Standards for consideration. The program is scheduled to begin in the fall of 2009.
- ADHE Update: Coordinating board approval of new program review and graduation rate standards. Currently UAM program review process is typically completed in house every 7-10 years. The new process requires universities to bring in an outside consultant for the program review. The reviewer must be someone from outside of the state. If a program has national accreditation that program will not have to go through the process. The new graduation rates standard specifies that for a program to be viable it must graduate a minimum of 4 graduates for technical certificate, 6 graduates at the bachelor's level, 4 graduates at the masters level, and 2 graduates at the doctoral level on average over a three year period. The exceptions to this standard will include sciences, engineering, mathematics, middle level education and foreign language; these areas will be allowed a minimum of 4 graduates at the bachelor's level.
- The Early College High School (ECHS) legislative audit noted no major exceptions with that program and UAM will continue to participate.
- Reminder to the faculty on keeping attendance records, and the importance of noting the last date of attendance. Will impact on university and on the student.
- Education and music will have accreditation visits in March of 2009. Education will have a mock accreditation visit in December.
- Faculty were reminded that the two-week pre-registration period begins on November 3.

Chancellor:

Dr. Jack Lassiter reported that the Coordinating Board has asked for additional authority

regarding standards for program reviews, graduate rates, scholarship limitations, etc. The coordinating board recommended that all institutions limit scholarships awarded to 15% of the E & G budget (Educational & General). Currently UAM awards 15.9% in the areas of performance and academic scholarships. UAM awarded 589 performance and academic scholarships. Of those 55% (305) qualified for financial aid of some type.

On matters of the budget it was requested that the universities to present 3 proposals for the budget: no increase, minimal increase, and a 7% decrease in the current funding. Dr. Lassiter stressed that no one should be alarmed at what the papers will say is included in the 7% decrease proposal.

On the matter of salary increases, if UAM can stay level and enrollment stays the same the University may be able to do something about salaries. The challenge to everyone is to save money. Dr. Lassiter promised every penny saved would be put into a pot for a salary increase.

Wells and Sorrels project is 90% complete and should be finished before the spring semester. The practice facility is coming along as well.

Announcements

No Announcements

Reminder next meeting is Dec. 4th 3:30 MCB

Adjournment

Dr. Cabaniss made the motion for adjournment and Dr. Graber seconded the motion. The motion carried and the meeting was adjourned at 4:30 pm.