

## UAM ASSEMBLY MINUTES

October 13,1999

### Call to Order and Approval of Minutes

Chair Kate Stewart called the meeting to order at 3:20 p.m. A motion was made by Dr. Clubb for approval of minutes from the April 29, 1999 meeting. The motion was seconded by Dr. Matthews and approved.

**Old Business** - No report

**New Business**

### Committee Reports

**Academic Appeals Committee**: Ms. Foshee reported the committee met three times and one electronically. They responded to thirty-four appeals. Thirty appeals were approved and four were denied.

**Athletic Committee**: Mr. Kent Webb reported that the committee met in October and gave an update on scholarship opportunities and improvements to the athletic facilities.

**Curriculum and Standards Committee**: Dr. Matthews reported that the committee has met and elected officers. Business is still pending until materials get turned in.

**Faculty Research Committee**: Dr. Corby sent out faculty research proposal forms to all faculty members and unit heads. Those forms are due by October 25, 1999.

**Library Committee**: No report

**Student Affairs Committee**: Dr. Fleming reported there are two new clubs on campus: Bicycle Club

and Tai Kwan Do. A motion was made by Dr. Fleming to recommend status as organizational clubs. Motion was unanimously passed.

Dr. Stewart brought consideration to the floor for the distribution of a hard copy of curriculum changes to all faculty before assembly meetings. The purpose was to provide faculty adequate time to look over the new changes and make comments during meetings. It was further proposed that the Assembly Committee would take care of the cost. It was noted that currently there is a hard copy in the library for individuals to review. After a discussion on the floor, Dr. Matthews mentioned that a brief one page summary would be helpful. Dr. Stewart maintained that greater consideration should be given prior to a vote on this matter.

**Assessment Committee:** Dr. Bryant reported that the committee met on October 11, 1999. She mentioned that minutes would be posted on net list in a few days. Dr. Bryant provided a handout explaining committee activities. The handout outlined the duties of the Council on Assessment of Student Academic Achievement (CASAA), recommendations made to the Vice Chancellor for Academic Affairs, Dr. Travis, Fall CAAP exam dates to be held November 9-12, 1999, and UAM participation in a study sponsored by ADHE and ACT.

**Insurance Update:** Mr. Wallace reported the update on insurance. Handouts were distributed for discussion. Many questions were brought up from the floor. The most recent rate increase for UAM employees was effective July 1, 1999. A 7% increase affected all plan choices. In addition, a 3-tier copayment for prescription drugs was implemented. Each December, employees have an option to choose either Classic or Point of Service Plan. Mr. Wallace encouraged employees to use the Cafeteria Plan for tax purposes. Dr. Davis stressed that UAM makes the decisions on what goes into the insurance plan. Qual Choice is our management company. There are a lot of changes going on and Dr. Davis will be going to the Chief Financial Officers meeting to find out more information. No word yet on changes in 2000. Chancellor Taylor, wanted to clarify misconceptions regarding our health insurance. " First of all, we have a 'Cadillac Plan' for our employees. Yes, it is expensive, but a good one. It is becoming more expensive because the drugs (prescriptions) are going up. Premiums are going up and the expenditures are high. The University System of Arkansas formulates a health care plan and once it is

designed, the system hires a company to take care of the plan and, as of now, it is Qual Choice." Dr. Davis discussed the Preferred Drug List. There are three choices; \$10 copayment for generic drugs, \$20 copayment for formulary preferred brand-name drugs, and \$30 copayment for formulary non-preferred drugs. Please make sure to look over the list when your doctor prescribes a drug to make sure it is on the list to give you the benefit. If you have any questions concerning your insurance plan, please ask Ms. Hoover in the personnel office.

**Library Update:** Dr. Dennis Travis, Vice Chancellor for Academic Affairs, reported the library building is on target. The students have increased the use of the electronic data base. The library will be completed in approximately one week. Dr. Travis stated that "it is a beautiful, wonderful, pleasing, functional building." The library dedication will be held at 2:00 p.m. December 12, 1999.

Dr. Stewart commended the library staff for doing a great job.

### **Administrative Reports**

Dr. Vanneise Collins, Vice Chancellor for Student Affairs, reported that students are moving to the second apartment building October 20, 1999. The first apartment building is reported full. Homecoming is October 23, 1999. All employees encouraged to come and support the event. The Student Government Association (SGA) has been active and had lots of growth. Chad McGriff - President and Stuart Jones - Vice President have shown great leadership and have increased student interest and involvement. The Weevil Newspaper, a publication of the UAM Journalism Club is doing a great job. Dr. Webster is the supervisor. It was reported that the new furniture for the Green Room at the University Center would be unloaded next week. The old furniture will be recycled. A great turn out was reported at Greek Rush and a good enrollment in the Fraternities. Student recruitment was also reported to be going well. College Preview Day is scheduled for November 6, 1999. New posters and great UAM slogans will be posted. Dr. Collins is located at the UC in the Student Life Office. Her phone number is 460-1053, and she will be available to go to any departmental meetings and would like to hear feedback from the faculty. Bankston Hall is quite busy this fall. Her mission is to improve the environment. She felt that the young men are getting a better understanding of policies and procedures and have had opportunities to give their feedback on issues.

Dr. Davis, Vice Chancellor for Finance and Administration, reported the update of the library. The progress has been slow but it is a quality building. In addition, the second apartment building was reported complete. A Human Resource Workshop will be scheduled sometime in the middle of November. Invitations will go out to all unit heads. An Assistant State Attorney from Little Rock will be scheduled to speak and interviewing techniques will also be offered.

Dr. Travis, Vice Chancellor for Academic Affairs, reported there are 114 full time faculty, and in the last two years, UAM has accumulated 25 new faculty. Dr. Godwin was promoted to Full Professor in Chemistry. Dr. Travis expressed pleasure with an increase in majors across campus. He also expressed interest in the ADHE's new science degree. Dr. Travis provided information regarding the new Computer Information System Degree. Dr. Roiger was named as Chair. Dr. Travis discussed the use of web pages for campus, program, and faculty promotion. Dr. Travis reemphasized the need and desire for one location to handle several administrative offices, i.e., financial aid, registrar's office, student services, etc. Dr. Travis further announced that spring pre-registration was from November 1-December 3, 1999.

Dr. Taylor, Chancellor, addressed several issues. The budget process in Arkansas has just begun. Dr. Davis and Dr. Doss are involved in the legislative process on our behalf. He discussed the dedication of the library and his intent to form a committee to help in the dedication process. He encouraged everyone to attend on December 12, 1999. He further explained the library accommodations. Dr. Taylor offered support for the upcoming Homecoming Parade on Friday, October 22, 1999, at 5:30 p.m. The parade will be held downtown. Dr. Taylor praised Chad McGriff for the wonderful work he has done this year. Dr. Taylor announced November 6, 1999 as College Preview Day. Faculty should try to attend. He expressed support for students obtaining their Associate Degree. Dr. Taylor expressed concern regarding the outbreak of theft across campus. He provided possible solutions.

Dr. Stewart made the announcement for flu shots, which will be given November 18, 1999, with a charge of \$5.00.

Chad McGriff and Stuart Jones expressed their support for several Homecoming activities and a special thanks for faculty support.

## **Adjournment**

Dr. Clubb made a motion to adjourn the meeting at 4:40 p.m. Dr. Matthews seconded the motion as there was no further business.

Respectfully submitted,

Heidi A. Pellett

Secretary of the Assembly