

Assembly Meeting  
November 27, 2007  
MCB Auditorium, 3:30 P.M.

The meeting was called to order by Dr. Marsha Clayton at 3:30 p.m.

Dr. Linda Webster made a motion to approve the assembly minutes for September , and Mr. Bob Ware seconded the motion. All voted in favor and the minutes were approved.

Old Business: None to report

New Business:

Assembly Committee Reports

Academic Appeals – Whitney Whitworth – reported  
2 appeals for grade changes but no actions taken at this time

Athletic – no report

- Curriculum & Standards – Jean Hendrix reported the following proposals
  - Academic Affairs – Graduation under a particular catalog
  - Academic Affairs – Transfer Policy
  - School of Arts and Humanities – English with a Concentration in Professional Writing
  - School of Arts and Humanities – English with a Concentration in Professional Literature
  - School of Arts and Humanities – English with a Concentration in Professional Creative Writing
  - School of Arts and Humanities – Adding ENGL 25 Technical Writing to Speech Communication Major
  - School of Mathematical and Natural Sciences – Deletion of CHEM 102 pre-requisite for BIOL 224

Motion to divide C&S item II was made by Charlotte Denton and seconded by Sandra Campbell. Motion to accept proposals was made by Pam Gounder and Second by Jim Hudgins. All voted in favor and the proposals were approved.

Item II on the C&S report was a request to consider limiting the number of W's a student can take at UAM. This item was discussed and it was decided by vote to table this item for now.

Faculty Research – no report

Library – Sandra Campbell provided minutes from the Thursday, November 15 meeting and highlighted that the library is now wireless, was selected as a government depository, and would like to assistance reviewing paper journal subscriptions.

Student Affairs – Dr. Brown shared three organization petitions to the assembly  
Graduate Forest Resources Organization  
Phi Alpha Theta History Honor Society  
Alpha Psi Gamma

All three organizations were approved by the assembly by vote.

Teacher Education – Dr. Peggy Doss – reported that the committee met on November 6, 2007 at 12:30 p.m.

Reports were made on program updates, NCATE report, Conceptual Framework, Diversity Plan, Technology Plan, Assessment Plan, approvals of candidates admitted to teacher education, approvals of candidates admitted to educational leadership and recruitment and retention efforts.

#### Administrative Reports

Vice Chancellors

Advancement – no report

College of Technology at Crossett – Linda Rushing – reported that construction is at the 50% completion mark and they hope to occupy the building by the end of January. They are also planning a new Medical Information Technology program.

College of Technology at McGehee – Bod Ware –  
Shared that the salary study is complete.

Student Affairs – Dr. Clay Brown reported that we will see more recycling bins which will be placed in the residence halls and academic halls. Reminded us of FERPA and information that can not be shared with parents, announced ACIC crisis notification system that will alert all that want to be alerted of a campus crisis via phone. Asked that if you teach in a classroom without a lock to please e-mail him that information. Encouraged us to visit the Trotter House tour on Sunday, December 2<sup>nd</sup> between 4-6. The Patio Café has been renovated.

Finance and Administration – Jay Jones reported that the construction on Wells and Sorrels is coming along and that the estimated occupation date is Fall 2008. The project is a 4.2 million dollar project of which 3.9 million is construction. Ideal construction company was awarded the bid for the athletic practice facility

which will cost 2.9 million of which 2.667 million is construction cost. This facility should be ready late November 2008. Pool is now in working condition. The following committees have been working on various projects: Information Technology and Infrastructure Committee. The Campus Communication committee has not yet begun their tasks. ESCO energy saving project is being conducted at this time.

Provost and Vice Chancellor for Academic Affairs – Mr. David Ray – reported that the semester is going well and quickly

The concentration for this year is on Remediation, Retention and Graduation  
Arkansas must increase the number of college degree recipients

Retention is crucial and faculty and staff must work with students and don't push students aside

A number of good things are happening at UAM to help first year students  
High School Redesign – ERZ funding to create opportunities for H.S. Teachers and UAM faculty to discuss what is expected and needed for a successful transition from H.S. to UAM or other universities

Chancellor – Dr. Jack Lassiter – reported that all construction projects are within budget

- Good News- \$525,000 has been raised for athletic practice facility
- Governor will be in Monticello on Dec. 4<sup>th</sup> for the Chamber Recognition Banquet
- \$1,000,000 donation will be announced for the Forestry Building
- \$100,000 scholarship donation was made to the School of Education
- No Christmas luncheon this year, coffee break will take its place on December 7<sup>th</sup> at Spencer Gallery between 9:30 a.m. – 11:00 a.m.
- Tuesday Talks will be discontinued for the Spring semester
- Centennial Committee will announce the slogan this coming Thursday
- NCA Planning and Assessment report has been submitted
- Three Christian centers will be renovated or rebuilt

#### Announcements

Tree lighting will be Thursday, November 29, 2007 with dinner at 5:30 p.m. followed by the lighting at 6:00 p. m.

Motion to adjourn the meeting by Linda Webster and seconded by Jim Hudgins. All voted in favor and meeting was adjourned at 4:30 p.m.