

UAM ASSEMBLY MINUTES

NOVEMBER 14, 1997

Call to Order and Approval of Minutes

Mr. Baylor, Assembly Chair, called the UAM Assembly meeting to order at 3:15 p.m. in the Spencer Gallery of the Fine Arts Center. The minutes of the October 7, 1997 meeting were approved (Dr. Linda Webster motion).

Committee Reports

The following committees had no report: **Academic Appeals, Athletic Committee, Library Committee, Student Affairs, and Teacher Education.**

In the following, further information from the committee reports is shown at the end of the minutes for those committee names followed by an asterisk.

Curriculum and Standards.* Dr. Richard Clubb, committee chair, reported that the committee had met twice and had approved eight proposals, seven from the School of Business and Information Systems and one from the Division of Nursing. A list of these proposals with a brief description had been distributed by e-mail. The SOBIS proposals removed two courses from the degree requirements for the CIS major, replacing them with two other courses, and changed the number of credit hours on two other business courses. The proposal from nursing deleted the requirement of a three hour elective in psychology from the requirements for the Bachelor of Nursing degree.

The Assembly voted to approve the report of the Committee.

Faculty Research.* Dr. Brian Lockhart, committee chair, reported that the faculty research committee had received six proposals. The committee recommended all six proposals be funded from the research budget of \$6000.

The Assembly voted to approve the report of the committee.

Administrative Reports

Vice Chancellor for Fiscal Affairs, Ms. Linda Yeiser

Ms. Yeiser reminded the Assembly of several matters pertaining to insurance. November 13 through

December 12 is the open enrollment period for the dental, medical, and long term disability insurance, as well as the enrollment period for the cafeteria plan. Faculty and staff members who wish to enroll in these programs were reminded that they must complete all paperwork by December 12. This will probably be the last open enrollment period for the dental and medical insurance at UAM. Faculty and staff were also reminded of the new option under Qualchoice. Representatives have recently been on campus to discuss the changes and answer questions, and information has been distributed through the campus mail.

The Office of Fiscal Affairs will contact employees if the employee's retirement contribution exceeds the IRS tax shelter limit.

The University will know the bid date for the library construction project on Monday, Nov. 17. The bid date should be sometime in December. The architects have completed the revisions to the plan. The revisions were requested because the University was concerned that the building was too large and could encounter cost overruns. The revisions did not involve any additional cost, and the library project will have the same budget.

In other construction matters, the MCB building has been re-roofed. Work on the \$400,000 water improvement project has begun, in the form of surveys and painting on campus. The recycling storage facility has been finished. Royer Hall will be closed this summer for renovations. Construction of the new residence hall will hopefully begin in the spring.

Vice Chancellor for Academic Affairs

There was no report from Academic Affairs.

Chancellor of the University, Dr. Fred Taylor

Dr. Taylor informed the assembly that selection of the membership of the search committee for the Vice Chancellor for Academic Affairs position would begin the next week. Faculty wishing to volunteer for the committee or nominate members to the committee should contact his office.

New Business, Announcements, Adjournment

Report of the Physics Program Review Committee*

The Physics Program Review Committee (Ms. Angela Marsh, Chair) in accordance with UAM Operating Procedure 620.1, recommended that the Physics program at UAM be retained. The committee report had been distributed by e-mail.

On a motion by Dr. Rose McConnell and a second by Dr. Hassan Sayyar, the Assembly voted to concur with the recommendations of the Committee.

Academic Programs Review Committee and Faculty Evaluation Committee.* Mr. Guy announced that both committees had been appointed and informed the Assembly of the membership of each committee. Mr. Guy and Dr. Bryant will serve on both committees in an ex-officio capacity. Operating Procedure 620.1 (program review) and Act 1330 (faculty evaluation) are available on the UAM home page under assembly documents.

Announcements, Questions. The Christmas Tree lighting will be December 2 at 6 pm.

Dr. Bob Wiley asked about the likely starting date on construction of the library. Ms. Yeiser said the fence should be up about 3 weeks after the bid is awarded. Within a month we should see some activity. The estimated time of completion is 18 months. In other news, Ms. Yeiser announced that the renovations to MCB will cost \$500,000. UAM had planned to fund this entire amount, but the state had recently agreed to fund \$300,000, meaning that UAM will fund only \$200,000.

The meeting adjourned at 3:40.

Minutes submitted by Marsha Clayton, Assembly Secretary

Additional Information from Committee Reports

Curriculum and Standards had approved the following proposals:

B001 Change GB 3202 Desktop Publishing to a three-hour course

B002 Add MGMT 4613 Management Information Systems to the requirements for the Computer Information Systems (CIS) major

B003 Add a new course CIS 3XX3 "Object Oriented Programming Languages" to the requirements for the CIS major

B004 Change CIS 463V Application Software Development Project to CIS 4633

B005 Remove CIS 3433 Programming in C from the requirements for the CIS major (the course will be retained in the catalog as an elective)

B006 Delete CIS 3653 Advanced C from the requirements for the CIS major and the catalog

B007 Catalog copy of CIS degree program with these changes

N001 Delete the 3 hour psychology elective requirement from the requirements for the Bachelor's degree in Nursing, reducing the total number of hours in the program from 130 to 127

The **Faculty Research Committee** had approved the following proposals, listed in order of submission, for funding:

Dr. William Shea--A study of the Vicksburg Campaign (Phase Two)

Dr. Rose McConnell--pH and pD comparisons of acids and bases commonly used as biological buffers in NMR studies

Ms. Frankie Sarver--Examining the relationship between perception of interactions and practices in the classroom and socioeconomic status of students

Dr. Stephen Trana--Performance of string quartets by Mozart and Schubert from new transcriptions for clarinet quartet

Dr. Walter Godwin--Molecular modeling and synthetic studies of polyfuran and derivatives

Dr. Robert Stark--A comparative evaluation of transgenic sweet corn

The Physics Program Review Committee

After reviewing Physics documentation and in accordance with UAM Operating Procedure

620.1, the Physics Program Review Committee recommends that the Physics program at UAM be retained.

The committee also suggests the following improvements for the program:

Increase the annual funding.

Employ a new part-time faculty member who can also contribute to math and/or chemistry.

Add three upper-level (3000-4000) courses.

Provide a gradual update and renewal of equipment as money becomes available.

Although the Physics program awards few degrees (only 25 degrees were awarded from both public and independent four-year institutions in the entire state of Arkansas last year), the contributions the Physics program makes to the needs of our region and the mission of UAM are overriding.

The Faculty Evaluation Review Committee e-mail: @PUBLIC:FACFORM.DIS

Paul Francis, Chair

Gene Dillard

Betty Matthews

Joy Jennings

Bobby Medlin

Kent Webb

David Koskoski

Richard Kluender

Eric Sundell

Wayne Poniewaz

The Program Review Committee e-mail: @PUBLIC:PROGRAM.DIS

John Annulis, Chair

Kelly Bryant

Angela Marsh

Linda Webster

Beverly Lobitz

Richard O'Connor

Charlotte Taylor

Richard Clubb

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