

ASSEMBLY MINUTES

Date: 2/28/02

Quorum: Yes

Call to Order & Approval of Minutes:

Time for call to order: 3:20 p.m.

Motion for approval of minutes: (Dr. Brezenski/ 2nd Dr. Matthews) Passed

Old Business:

No old business

New Business:

Ad Hoc Committee Report: Dr. Linda Webster presented material related to updating an edition of UAM's by-laws. Dr. Webster recommended the assembling and issuing of a completely updated and standardized copy of the by-laws. Dr. Webster handed these materials and recommendations to the Assembly Chair.

Ad Hoc Committee Report: Dr. Kate Stewart spoke about findings concerning the Academic Appeals process and made attendant motions:

1st Motion: UAM should follow the Academic Appeals process as it currently stands: (Kate Stewart/ 2nd Dr. Robert Moore) Passed

2nd Motion: Student Affairs should correct the UAM Student Handbook to reflect the appropriate procedure and then submit it to the Curriculum and Standards Committee.(Kate Stewart/ 2nd Dr. Carpenter) Discussion followed concerning responsibility for material in the UAM Student Handbook.

Amendment proposed that Academic Affairs should ensure that the Student Handbook complied with

the Academic Appeals procedure (Clubb/ 2nd Minter). Motion passed as amended.

3rd Motion: That UAM rescind the "6 Hour Rule" offered to those students suspended in the Spring. (Kate Stewart/ 2nd Dr. Brian Reed) Discussion followed concerning the fairness and relative success of this offer. VCCA Travis argued for keeping the offer in place. The motion was eventually withdrawn and the issue referred to the Academic Appeals Committee.

1st Amendment to by-laws: All UAM publications containing policy and procedures must have the approval of the Curriculum and Standards Committee before finally getting published. In case of any ambiguities of policy or procedure the VCAA and appropriate Assembly committees will work together to resolve the issue. (Carpenter/ 2nd Dr. Trana) Passed.

2nd Amendment to by-laws: Composition of Academic Appeals Committee should consist of 7 full-time faculty members from different academic units and 7 alternates from the same units as the principal members. (Carpenter/ 2nd Fleis) Discussion followed with Mark Shores making a statement in support of the motion. Passed.

1. Committee Reports:

a. Academic Appeals:

Mark Shores reported: Forty-one appeals accepted, 11 denied, 1 appeal required no action.

b. Athletic:

Dr. Betty Matthews reported: "Just fine."

c. Curriculum & Standards:

Dr. Clubb reported action concerning name changes to Composition I & II, the approval of an Intercultural Communications course and 3 study abroad courses. April 5 is the cut-off date for C&S to consider any new issues this academic year.

d. Faculty Grievance:

No report

e. Faculty Research:

No report

f. Library:

Sandra Dupree reported: Training schedules for the new Web-based library system, consideration of alternatives for current library budget formula, upcoming review of book selection and acquisition policy, issues of remote access to electronic library services.

g. Student Affairs:

No report

h. Teacher Education:

Dean Rhonda Richards reported: Upcoming NCATE visit, new dual advising forms, information for new state licensure requirements, issues related to PLT Institutional Summary Report, new forms outlining Field Experience and Professional Portfolio requirements.

i. Committee on Committees:

Submitted in writing by Dr. Guy Nelson. Charles Fleis will represent A&H on the Teacher Ed Committee, Dr. David Hibbard will represent SBS on Academic Appeals, Dr. Kathy King will represent the School of Education on Academic Appeals.

j. SGA

No report

2. Administrative Reports:

a. Dr. Vanneise Collins, Vice Chancellor Student Affairs:

Online Registration Committee has met several times in anticipation of offering online preregistration for Summer '02 (April 1-April 12). There was extensive discussion both for and against this venture.

b. Dr. Mark Davis, Vice Chancellor Finance & Administration:

Report on Harris Hall renovation and the construction of a practice football field.

c. Dr. Dennis Travis, Vice Chancellor Academic Affairs:

Report on Strategic Planning issues, the upcoming NLN and NCATE visits, funding requests, and matters concerning General Education. Faculty reports look "excellent."

d. Dr. Fred Taylor, Chancellor:

Report on this critical funding period. Two year financial outlook is "bleak."

Adjournment:

a. Announcements:

None

b. Motion to adjourn:

Clubb/ 2nd Betty Hendricks

c. Time:

4:30 p.m.

Submitted by S.M. Duffy, Ph.D., Secretary of the Assembly