

**Assembly Minutes  
December 4, 2008  
MCB Auditorium 3:30 pm**

**Call to Order**

Dr. Marsha Clayton called the meeting to order at 3:32 pm.

**Approval of Minutes**

Tom Richard made the motion to accept the minute from October 22, 2008 as submitted and David Ray seconded the motion. The motion carried and the minutes were approved.

**Old Business**

No old business was brought before the group.

**New Business**

A moment of silence for Dr. Trana.

**Assembly Committee Reports  
Academic Appeals–Sandra Watson**

No Report

**Athletic Committee–Alvy Early**

No Report

**Curriculum and Standards–Hal Liechty**

**Curriculum and Standards Committee Report**

The curriculum and standards committee met seven times since the last assembly meeting. The following proposals were approved.

**ACAEMIC AFFAIRS**

- The description of General Technology –Option One was modified.
- The course listing of the Bachelors of Applied Science Degree was modified to allow a student to take either PSY1013 or SOC2213 (Introduction of Psychology or Sociology) to fulfill the degree
- A new Bachelors of General Studies degree was added to the curriculum.
- Thirteen new courses were added under a new prefix GSED (General Studies Education). These courses are currently being taught in the School of Education but require admittance to the Teacher Education program. Adding the new courses will allow these courses to be utilized for the Bachelors of General Studies degree without admittance to the Teacher Education program.

## **THE SCHOOL OF BUSINESS**

- The names of ACCT2223 and ACCT2213 (Principles of Accounting I and II); were changed (Principle of Managerial Accounting and Principles of Financial Accounting) to accurately reflect content and nature of course..
- The prerequisites and description of MGMT4653 (Strategic Management) were changed
- The School of Business core was modified to reflect changes in the previous mentioned classes.

## **THE SCHOOL OF FOREST RESOURCES**

- A Seminar class (SIS4691) was added.
- The SIS Practicum (SIS4886) was reduced from 6 to 3 hours.
- A two hour Forest Operations class (FOR 3xx2) was created when content was removed from another class.
- Reorganizing of other classes created 1) Forest Ecology and Tree Ecophysiology (FOR3xx4) and 2) Forest Fire and Herbicides (FOR3xx4)
- The list of classes for Forestry, Wildlife, and Spatial Information System minors and majors were altered to reflect adds and deletions of classes.
- Course description of SIS4713 (Geographic Information Science II) was changed.
- The course descriptions and the semester of instruction for SIS4633 ( Digital Photogrammetry) and SIS3933 (Spatial Statistics) were changed.
- Ten Forestry, Wildlife, and Spatial Information Systems classes were dropped due changes in classes as indicated previously or due to previous removal from a major or curriculum (FOR3371, FOR2342, FOR3804, FOR3523, FOR3513, SIS4886, WLF1062, WLF3324, and SIS2312)

## **THE SCHOOL OF EDUCATION**

- Modification of course title and description of ECED3323
- Course content of MLED2103 and 2113 were more indicative of junior level courses and thus they were modified.
- The description of ECED3353 was modified.
- The number of hours in the Middle Childhood Education emphasis was reduced.
- An Algebra I Endorsement for Middle Level Teachers was added
- A 5<sup>th</sup> and 6<sup>th</sup> Grade Endorsement program was added
- The P-4 Early Childhood Majors program of study was modified to accept coursework from Associate of Art Teaching programs around the state.

## **SCHOOL OF MATH and SCIENCE**

- BIOL1143, 1171, 1153, and 1161 (General Botany and Zoology lecture and labs) were changed to 2000 level courses to reflect advanced content.
- The Biology and Natural Science Majors and Minors were changed to reflect the changes in Botany and Zoology.
- Course descriptions for College Algebra, Calculus I, Calculus II, Calculus II, and Differential Equations (MATH1043, 2255, 3495, 3443, 4453) were changed.
- Advanced Differential Equations and Numerical Methods (Math4613, 4673) were dropped.

## **THE SCHOOL OF ARTS and HUMANITIES**

### **MUSIC**

- A requirement for two hours of Music elective was added to increase the Music Major Curriculum back to 52 hours.
- The Music Theater Concentration was removed from the curriculum.
- A requirement of a two hours of Music elective was added to the new Jazz

Studies Concentration to bring the major to 52 hours ART

- The prerequisite for ART4693 (ART Senior thesis) was changed to a co-requisite.
- Two new art courses (Ceramics V, and VI) were added.
- The Art Major with the concentrations areas of Ceramics and Drawing/ Painting as well as the ART Minor with concentrations in Ceramics and Painting were changed to reflect new classes that were added.

### **COMPUTER INFORMATION SCIENCE**

- The CIS Major was changed to reflect changes in the titles of ACCT2213 and ACCT2223.

### **COLLEGE OF TECHNOLOGY MCGEHEE**

- Prerequisites of BUSI2083 and EMER1103 were changed to co-requisites.
- BUSI Tech Introduction to Law was added to the curriculum.
- Business Technology Legal Office Certificate of Proficiency was added.
- Language was added to the Practical Nursing Program description.

### **COLLEGE OF TECHNOLOGY CROSSETT**

- Language was added to the Practical Nursing Program description.
- Tech Cisco Network Exploration III and IV (CSD2xx4) were added.
- Six 1 hour Tech Intro classes (Internet and E-Mail, Word Processing, Spreadsheets, Presentations, Financial Software, and Computers) were added.
- CSC2014 and CSC2024 (Tech Cisco Network Discovery I, II) were deleted from the curriculum.
- The Computer Maintenance/Networking Technical Certificate; Cisco Network Associate Certificate of Proficiency was modified to reflect course changes.

Sandra Campbell made the motion to accept the proposals set forth by the Curriculum and Standards Committee. Ron Stinson seconded the motion. The motion carried and the proposals were approved.

### **Faculty Research–Rick Clubb**

The faculty research committee reviewed 15 proposals and funded 13.

### **Library Committee–Sandra Campbell**

No Report

## **Student Affairs–Clay Brown**

Nor Report

## **Teacher Education–Peggy Doss**

No Report

## **Ad Hoc Committee to Revise Assembly Constitution–Robert Stark**

Met Oct 16<sup>th</sup> not met again due to illness. The committee does plan to meet in January

## **New Business**

Dr. Clayton asked if there were any individuals that would like to offer any consideration for the possibility of spring semester study day–between last day of classes & first day of finals. Dr. Stark stated that students would love to have this for study time. Dr. Lassiter stated that policy and regulations in Arkansas state that there are a specific number of days that have to be completed to meet the mandatory 2050 hours of class time. If a day is deleted from instruction, a day must be added for instruction. It does put a strain on the registrar to complete the spring grades in time for graduation. We cannot change the commencement date. Dr. Day commented that it would be better to have longer at Thanksgiving instead of the spring semester study day. SGA President suggested instead of taking a day why not make the first exam start at a later time to allow additional time for students to study. Dr. Lassiter stated that Dr. Bryant would develop several different calendar scenarios to see what it would to the calendar.

## **Administrative Reports**

### **Vice-Chancellors**

### **Advancement- No Report**

### **College of Technology at Crossett–Linda Rushing- No Report**

### **College of Technology at McGehee-Bob Ware- No Report**

## **Student Affairs-Clay Brown**

Dr. Brown reported that the activities for homecoming were well received by the students. The SGA and other student organizations have been working hard to develop great activities on campus that have been well attended. The Christmas tree lighting ceremony was last week and everyone appeared to have a wonderful time. The Canned Christmas Tree drive taking place this week, last year 1800 cans of food to the shelter. Upcoming events include Martin Luther King Day and black history month.

## **Finance and Administration–Jay Jones**

Mr. Jones reported that Wells and Sorrells are substantially complete. Some have already started to move into the building. 19<sup>th</sup> of Dec the last mobile structure will be moved off campus. Indoor practice facility is 75% complete. The Science center was without power today old wiring melted blew transformer, the new wiring cost \$2500. Fuse will have to be found and replaced to completely resolve the issue. IT hired a group Colligate Project service to develop a new administrative software package. Finance and Administration will soon begin to work on Fiscal year 10 that begins July 2009. This group will start looking at tuition and discussions with the board any decisions that need to be made. Dean's start looking at the budgets will be giving more specific instructions soon that will be coming from Debbie Gasaway Feb is when should be going out. March hearing April finalize May to the board trustees June completed.

## **Provost and Vice-Chancellor for Academic Affairs–David Ray**

Mr. Ray reported that the fall has been excellent semester. Time has flown

BGS- Bachelor of General Studies has been approved. UAM was the last four institutions in the state to approve such a program. The BGS is most important to assist returning students to complete degrees as mandated by the Governor's request and Legislative Task Force.

Honors program was pulled from C&S due to funding issues and the desire to make this a first rate program. It is still being planned for the future.

ADHE update-The Coordinating Board approval of new program review process and graduation rate standards. These will impact UAM and we are working toward meeting those standards.

ECHS- Early College High School- Recently, Arkansas Tech University and UAM spent a day observing instructors and meeting on programmatic issues of the ECHS. This is an outstanding program. The teacher and technology are excellent and the students are being appropriately prepared to enter college with a number of hours completed.

The ERZ-Educational Renewal Zone- continues to do outstanding work in brining together Principals, Superintendents and UAM unit head to discuss the transition of student to the university setting. High school instructors are meeting with UAM faculty to discuss course content and readiness for students to do college work. The School of Education is to be commended in supporting this effort.

Education and Music faculty are in the midst of preparation for their accreditation visit: Music on March 1-4, 2009 and Education, March 7-11, 2009. Education held a mock accreditation visit this past week with consultant around the state. This was most helpful in their preparation.

Finals are upon us. Faculty are reminded that all grades are due Monday, December 15 at 10:00 a.m. Please make sure that all grade reports are submitted and that unit heads have a way to contact you before leaving campus.

Monday January 12 we will be open for registration with classes to begin Wednesday January 14. Pre-registered students should have finalized their bills by January 5.

Have a great break and Thanks to faculty and staff for all that you do for our students.

### **Chancellor–Jack Lassiter**

Dr. Lassiter thanked C&S for the work completed this semester. Dr. Lassiter explained that the old administrative system is 24 years old. It does still work but we are in the process of replacing this software. Dr. Lassiter thanked the Assembly officers for their work. The university is absorbing the newest increase for the faculty. If a person is on the classic plan the university picks up 70% of the plan. Effective Jan. 1 some will have changes in the deductibles. News from Little Rock Administrative: The cabinet meet with the delegation on Oct 20<sup>th</sup> to talk and share what was coming up. Dr. Lassiter reported that revenue projections are up but funds we lost are still not being released. The university does have a sound financial structure; this campus does not have to go out and borrow money or seek refinancing. We are in a balance budget for this year. Jan 14<sup>th</sup> 10:00am will reenact the signing of act 100, the act that created this campus. Dec 12<sup>th</sup> there will be a luncheon in the cafeteria for the faculty and staff. 11:30-1:00. Advancement office once again received a very nice gift from D. John Nichols. On Nov 3<sup>rd</sup> Mr. Nichols send a check 100,000 dollar for the Peggy Doss Endowed Education Scholarship. April 17<sup>th</sup> board of trustees will be meeting on this campus. Dr. Lassiter stated that he would like to list some things he was thankful for...Balanced budget and secure budget, supportive and understanding faculty and staff during these trying economic times, thankful for a supportive and appreciative community, for friends and alumni that are still supporting the university, celebrating a century in 2009 and that we are starting new century together, finally thankful to have known and worked with Dr. Trana.

### **Announcements**

Spring date Feb 12<sup>th</sup> and April 7<sup>th</sup> 3:30

### **Adjournment**

Rick Clubb made the motion for adjournment and Tom Richard seconded the motion. The motion carried and the meeting was adjourned at 4:31 pm.