



Arkansas Department of Correction

## Vacant Position Notice

**Date:** October 27, 2009 **Class Code:** T053C  
**Position Title:** Agricultural Unit Supervisor II, Swine **Position Number:** 2208-7211  
**Location:** Cummins Farm, Grady, AR.

**Duties:** Works under administrative direction and is responsible for overseeing the work of inmates, youth offenders, and free world personnel to operate an agricultural unit. This position is governed by state and federal laws and agency/institution policy.

**Special Job Dimensions:** Daily contact with the inmate population creates an element of danger. Continuous on-call time is required to respond to emergency situations.

**Knowledge, Skills and Abilities:** Knowledge of: (1) farm operation activities; (2) maintenance and repair of farm equipment; (3) correctional security. Ability to: (4) assign, coordinate, and oversee the work of inmates, youth offenders, and agency personnel; (5) train others to perform farm operation activities; (6) perform security checks and shakedown and enforce institutional rules and regulations; (7) prepare reports and maintain records; (8) ride a horse and walk fields.

**Minimum Qualifications:** The formal education equivalent of a high school diploma; plus four years experience and/or training in farm operation, correctional security, or a related field, including one year in a supervisory or leadership capacity.

**Desired Qualifications:** CDL license and Animal Waste Management license required within one year

**Salary/Grade:** \$32,249.00 (Grade C117) **Closing Date:** November 10, 2009

Please submit a **completed** state or promotion application for **each position** applying for. Please note on the application the position number and title and forward to the Human Resource Division, 2403 East Harding, Pine Bluff, AR 71601. Applications must be received by the close of business on the closing date. Applications are available at the Human Resource Office and at our web site ([www.state.ar.us/doc](http://www.state.ar.us/doc)). Please do not submit a resume in lieu of a completed application.

The Arkansas Department of Correction is a drug free workplace. Other job related education and experience may be substituted for all or part of the minimum requirements upon review.

**An Equal Opportunity Employer**