

Recommendation for Appointment of Adjunct Faculty

Name: _____

Telephone
Number: _____ Work _____

Birthdate: _____

Highest Degree Candidate Holds: _____ Date _____

Institution Granting Degree: _____

Course Assigned: _____

Is this an Off-Campus Course: NO YES If yes, list location:

Term/Time of Appointment _____

Recommended Salary: _____

Current Address: _____

Signature of Dean/Unit Head

Date

An official letter of appointment will be sent to the candidate by the Vice Chancellor/Provost. This form is to be submitted at the time that the semester schedule is developed. The unit head will be responsible for submitting the personnel action form.