

**Academic Council Minutes**  
**April 29 2009**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Donna Hunnicutt; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Trey Berry; Dr. Kelly Bryant; Dr. Jim Roiger; Ms. Annette Hall; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; Ms. Misty Paschall; Reporter: Rita Hyatt.

The minutes of April 15, 2009 were approved as written.

The Council discussed retention ideas.

Mr. Ray stated that UAM is offering on-campus housing at no charge for Summer 09 for students completing 6 hours of coursework per summer term.

The Council discussed how student evaluation of faculty were be handled by the units.

Mr. Ray encouraged Unit Heads to get faculty involved in the Strategic Planning process.

Mr. Ray discussed with the Council cognate and embedded programs to meet ADHE Viability Standards.

Mr. Ray encouraged Unit Heads to share their institutional student work study money.

Mr. Ray reminded the Unit Heads of the enrollment limits for summer classes are 10 students for undergraduate and 6 students for graduate.

Mr. Ray reminded the Council that the Annual Review of Faculty Performance is due on April 29, and the SWOT evaluation June 1.

Mr. Ray stated that Commencement 2009 would be May 15, 2009 at 9:30 a.m. on the west side of the Convoy Leslie Cotton Boll Stadium. He distributed commencement instructions, the processional list for faculty, and list of approved Honor Societies that can wear honor cords during commencement. Mr. Ray reminded the Council to assemble for Commencement at 9:00 a.m. in the Harris Hall parking lot. Faculty should line up according to the processional list (by rank alphabetically). Mr. Ray stated that all faculty are required to attend commencement; however, if a faculty member cannot attend, the Unit Head should send a request to the Provost for the faculty member to be excused.

Mr. Ray reminded the Council of freshman pre-registration on June 11-12 and July 21-22. Unit Heads were reminded to have as many faculty members as possible to work the advising tables.

Mr. Ray discussed that all faculty members are due back on August 17, 2009. He stated that Faculty Development Week would be similar to last year. Mr. Ray asked the Council to send request on speakers or any ideas to him by email.

Mr. Ray reminded the Council that both the Annual Report and the Assessment Report are due to his office by August 1<sup>st</sup>. Dr. Eubanks provided the Council with a copy of guiding questions for the Annual Assessment Report. The Council was asked to submit a hard copy to Provost Ray, an email link to Dr. Eubanks and to post to their units website by the deadline. Dr. Bryant informed the Council members that the information provided by the Registrar's Office would be available shortly. Dr. Eubanks stated that CASAA will compare Annual Assessment Reports from last year.

Mr. Ray stated that Faculty Development Funds should be expended this year.

Mr. Ray stated that the visit to ULM campus has been postponed and will be rescheduled for June.

Mr. Ray provided an update on legislative bills and acts.

Mr. Ray stated that the Curriculum & Standards committee had completed all C&S proposals for Spring 2009.

Mr. Ray reviewed upcoming dates and set the next Academic Council meeting for July 1st.

The Council adjourned at 4:00p.m.