

**Academic Council Minutes**  
**July 11, 2007**  
**2:00 p.m.**  
**Library Conf. Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James, Dr. Sue Martin; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Richard Clubb; Dr. Jim Roiger; Ms. Annette Hall; Ms. Anita Shaw; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; Reporter: Ms. Rita Hyatt.

The Council approved the June 20, 2007 minutes.

Mr. Ray introduced new members to the Academic Council.

Mr. Ray reminded Council members of the upcoming pre-registration events on July 17-19. Unit Heads were reminded to have as many faculty members as possible to work the advising tables. All faculty members will be expected to advise General Education students.

Mr. Ray reminded the Council that the Annual Report, the Assessment Report, and Outside Employment Report are due to his office by August 1.

Mr. Ray announced that the Faculty Development Fund should be the same as last year (\$300 per UAM campus faculty). Mr. Ray requested that Unit Heads provide him with the number of full-time faculty by Monday, July 16.

Mr. Ray distributed an outline of the program for Professional Development Week August 13-17. Mr. Ray reminded the Academic Unit Heads that all faculty are to be in their offices on August 13 to assist students with schedule changes and questions. Mr. Ray stated the program will be very close to last year's program. It was suggested that I.T. use Monday, August 13 to train new faculty, set-up e-mail accounts, etc.

Dr. Debbie Bryant gave the head count for summer II 2007 enrollment. Mr. Ray said we should be creative with summer school to increase our summer enrollment.

Mr. Ray announced that the National Conference of Academic Deans will be held in Conway, Arkansas, on July 21-23. He encouraged the Unit Heads to attend the meeting.

Mr. Ray provided the Council with a Summary of Higher Education & Related Legislation Passed by the 86<sup>th</sup> General Assembly. Mr. Ray asked the Council to review the information.

Mr. Ray stated that Business and Social and Behavioral Sciences 06/07 budget was carried forward due to a problem with purchasing equipment and supplies.

Dr. Eubanks told the Council that only eight (8) students were still in the eight-semester program. Dr. Eubanks asked the Unit Heads to call or email any changes to the eight-semester rule to her by Friday, July 13.

Mr. Ray announced that he is still waiting on names of faculty to serve on the committee to develop a Liberal Arts degree.

The Council discussed labeling of courses in the catalog according to frequency of delivery. Some units indicate when a class will be offered, such as: Spring only.

The Council adjourned at 3:45 p.m.